



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		SRI SATHYA SAI COLLEGE FOR WOMEN, BHOPAL
• Name of the Head of the institution		Dr. Asha Agarwal
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		07552451119
• Alternate phone No.		07552451119
• Mobile No. (Principal)		9826141741
• Registered e-mail ID (Principal)		ssswcbhopal@yahoo.co.in
• Address		Sri Sathya Sai College for Women, Kasturba Hospital Road, H.E.P.O. Habibganj, Bhopal - 462024
• City/Town		Bhopal
• State/UT		Madhya Pradesh
• Pin Code		462024
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		13/07/2018
• Type of Institution		Women
• Location		Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Renu Mishra				
• Phone No.	9425014870				
• Mobile No:	9425014870				
• IQAC e-mail ID	renumishra21@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.srisatyasaiedubpl.org/igac/AQAR/aqar2020-21.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.srisatyasaiedubpl.org/Autonomous/Academic%20Calendar%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	0	2004	01/07/2004	01/07/2009
Cycle 2	A	3.03	2015	01/07/2015	31/12/2023
6.Date of Establishment of IQAC			01/07/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Department of Science and Technology, Govt. of India	DST-FIST	DST	18/11/2015	80,000,00.00	

8. Provide details regarding the composition of the IQAC:		
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9. No. of IQAC meetings held during the year		
4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?		
No		
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> Successful implementation of NEP in college. Organization of national Webinars. Organization of skill development workshop for students and class III & IV employees of the college. Starting certificate courses in Medicinal plants, MS office, ICT Skills, Web designing, Python Programming. 		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
<p>In view of pandemic scenario IQAC proposed to organise seminars using virtual platforms for faculties and students.</p>	<p>Achievements / Outcomes - National Webinar on Analysis of Union Budget 2022-23, Webinar on IPR, Webinar on fundamental Rights and Duties, National Webinar on Sexual Harassment gender sensitization, National Webinar on Enhancing speaking & listening skills through story telling, National Webinar on Environmental sustainability,</p>	

	National Webinar on Solid, BioMedical, e-waste management. National Webinar on Indian Culture and Spirituality.
Organisation of Online training programme/workshops for students for skill development was proposed by IQAC.	6 days workshop for skill development
Orientation Programme for students.	Orientation Programme for students of I Year on NEP, Orientation Programme on Code of Conduct welfare schemes for students & Best Practices.
Organize FDP for teachers.	5 days FDP capacity Building for teachers. Preparation of sample papers for I Year UG in perspective of NEP.
Workshop for Class IV Employees.	Basket making from bamboo.
Extension Activities.	One day camp on Environment protection and personal hygiene at Godgram - Tola Chota Kheda., One day camp on child right and child right protection was organised at Godgram- Tola Chota Kheda, One day camp on Nutrition Awareness at Godgram Tola Chota Kheda, Distribution of fruit tree samplings, toiletries in the village Tola Chota Kheda.
Organizing Expert Lectures for Students.	Many expert lectures were organised for career guidance, personality and skill development
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
College Governing Body	22/12/2021

14. Was the institutional data submitted to AISHE ?	No
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
2021-22	Nil

15. Multidisciplinary / interdisciplinary

To accomplish such a holistic and multidisciplinary education, NEP 2020 requires a flexible and innovative curriculum that includes credit-based courses and projects in the domains of community engagement and service, environmental education, and value-based education.

Multi-disciplinary: We have to introduce open electives so that students can opt for other areas of their choice. Also it is possible to introduce Minors option so that they can pursue other disciplinary subjects along with core subjects.

Multi-disciplinarity to the best possible is being strongly encouraged. Students are anchored in their own discipline but do get an opportunity to read and research about other disciplines. Have also contributed in some measure towards the skilling aspect. Identified and reached out to students engaged in small entrepreneurship work to provide them with support and an online forum (of the institution) for them to market the products. Necessity is the mother of invention and the pandemic has played its role in getting students acquainted with the basics of online Learning and teaching, and assignments as well.

16. Academic bank of credits (ABC):

Nil in 2021-22.

Applied for ABC in National Academic Depository (NAD) for the session 2022-23, and got approved in October 2022. Will maintain academic bank of credits of 2021-22 also.

17.Skill development:

Soft Skills are a cluster of productive personality traits that characterize one's relationship in a social environment. Soft skills, also known as common skills or core skills are skills applicable to all professions. These include critical thinking, problem solving, public speaking, professional writing, team work, digital literacy, leadership professional attitude, work ethic and career management . The importance of soft skill lies in the fact that they are not restricted to a specific field. In 21st century soft skills are a major differentiator for employability. Thus major stress nowadays is given on development of soft skills among the students of HEI's. During the session for development of soft skills among the students following events & training programmes were held in the college.

1. Speech competition by Debating Society on 27/08/2021.
2. Skill training programme on 09/12/2021 by Access Edutech Pvt. Ltd. Bhopal.
3. Training Programme on Digital Marketing & Web designing on 16/12/2021 by Neeraj Institute of Technical Department & Profession.
4. Orientation program for all the students of the college regarding skill development, Vocational courses, Certificate Courses run by the college was organised by department of computer Science and Computer application of the college on 05/01/2022.
5. Workshop on "Awareness of trends in Technology" was organized by IQAC & Department of Computer Science and Computer Application.
6. Certificate Course on Personality Development by Department of English was also introduced from this session.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**Teaching in Indian Language, Culture, using Online Courses**

Online Classes permit students to learn anything or whatever they want. When the students have their own choice, they can learn more efficiently. through online classes students can learn the subject

in which they are interested. On line courses allow any one sitting any where to learn the new set of skills or hone their existing skills. These courses are convenient, offer flexibility more individual attention and they give you real world skill.

Language is the medium for comprehending ideas for reflection and thinking as well as for expression and communication.

The main objective of language in education are-

- Enhancing one's facility in the language of instruction is thus a vital need of students - teachers.
- Visualizing as a range of primarily text-based language activities which will aid in strengthening the ability to read, think, discuss and communicate as well as to write.
- To develop meta cognitive awareness.
- To enable the student to read and response to a variety of texts in different ways in different languages.

Drama, Art & Culture in Education

National curriculum framework introduced drama & art education as a mainstream curricular area, which must be taught in every school as a compulsory subject. Keeping this in view, it is more important that culture drama & art education is integrated in the school curriculum to provide an aesthetical viable atmosphere in schools encouraging creativity. For this not only art teacher but every teacher in the school system should be sensitized to understand and experience the use of Art, for the holistic development of the learner as a teacher.

Keeping in view the above idea every student teacher participates and practices different Art forms.

For achieving the above objective the Art and craft teacher organizes regular workshops of drawing, painting, clay modelling, pottery, different folk art, toy making, theatre, puppetry, dance, music. More emphasis is given to region specific and learner specific approach. The main focus of the workshops is on how art forms can be used as tools/method of teaching learning of language, Social Science, Maths and Science.

Culture and Education

The relationship between culture and education are very closely related to each other. The both have a common goal to achieve. The

improvement and modification of the behavior of student, both culture and education aim at making the life of an individual worth living, culture gives high social, moral, spiritual values among the students. For this the student teacher gives on live presentation of culture, language, customs, traditions, cuisine traditional dives of different states of India. The students participate in groups, enthusiastically dressed in that states attire prepares cuisines of that state, sings folk songs, folk dance, displays art forms of that state.

Vedic Mathematics

Department of Mathematics organized a two days national online workshop on "Multiply Magically with Vedic Mathematics". from 29-30 September 2022 for students.

The resource person of the workshop was prof. Rashi Khubani of New Horizon College of engineering, Bangalore. This workshop was organized in hybrid mode. In this workshop the resource person taught various short tricks of multiplication of Vedic Mathematics.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education

Outcome based education is a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. There is no specific style or time limit of learning. The students can learn as per their choice. The faculty members moderators and instructors guide students based on the target outcomes.

Benefit of outcome based education for students (OBE)

At present outcome based education is being widely used by leading institution across the world. Many of the educators have developed a curiosity to understand the reason behind the outgoing learning transformation well the reason is simple

Outcome based education is an educational methodology where each aspect of education is organized around a set of goals. Student should achieve their goal by the end of educational process. Throughout the educational experience, all students should be able to achieve their goals. It focuses on measuring students performance through outcomes. The OBE maps and measures students performance at every step. The OBE model aims to minimize students learning outcomes by developing their knowledge and skills.

The outcome based education system also referred to as standard based education, has proven to be a success in helping institutions measure their learning outcomes and at the same time enabling students to develop new skills and preparing them to stand out with their goal counterparts.

OBE system provides expanded opportunities for the students by the following a student centered learning approach .It has a clear goal to impact their lives positively committing to excellence and innovation. The curriculum is designed in such a way that the output to be achieved by the end of the session is decided in the first place. Teachers and faculty need to give inputs that may include various innovative activities that would succor student to reach the desired target Teachers need to decide that skills are required to master a particular subject, and then, they designed the curriculum keeping the same in mind.

20.Distance education/online education:

College is study centre of Madhya Pradesh Bhoj Open University since 13 October 2021. Course in which students have taken admission are B.Sc., B.A., MSW, & MA Sociology. Centre Code - 0169.

Department of Education also have Bhoj Study centre since 2008.

Importance of Open Distance Learning programme through M.P.Bhoj Open University.

- Candidates can work part time or in regular mode while doing their B.Ed.
- Candidates can save money as ODL does not require the candidate to visit the college regularly.
- Candidates can invest the time saved in some other productive work.
- Candidates have the freedom to learn at their own pace.
- Candidates can study whenever and from wherever they want.

Extended Profile

1.Programme	
1.1	8
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	556
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	285
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	556
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	22
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	65
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	65
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	3040
4.2 Total number of Classrooms and Seminar halls	49
4.3 Total number of computers on campus for academic purposes	135
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	950,159
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>The institution follows the curriculum prescribed by the Central Board of Studies, department of Higher Education M.P., Bhopal. In this session, 2021-22 NEP2020 was implemented by Higher Education M.P. The complete curriculum was revised so as to focus on the program-specific outcomes and course outcomes of various programs. All the courses in any program of study are developed for having relevance to local, national, and global developmental needs. Every department of study which offers any program has a Board of Studies (BOS) comprising of the faculty and external subject experts who after deliberations approve the syllabus of any course. The Board of Studies of each department oversees the relevance and requirements</p>	

of any course in the programs that the department offers. A meeting of BOS is conducted every year with the objective of revising and moderating the courses considering the academic trends and market or industry requirements. Though minor revision is a continuous practice, major revisions are done mostly after the completion of the program duration. The program outcomes for any level of the program carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills. For example, for UG programs, the program outcomes can be the understanding of the course/subject concepts and learning effective communication skills, For PG programs, the program outcomes generally are mastery of the subject knowledge, its application in relevant contexts, learning teaching skills, preparation for higher studies and so on.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

5

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

5

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Sri Sathya Sai college for women has been established not just to enable students to earn a living, but to make them acquire good

traits and lead ideal lives. The students, thus concentrate, not only on their studies but also on the development of their character, so that they may serve as examples to others and promote the Sai ideals through their actions.

Sri Sathya Sai College For Women has always emphasized that education should not only enable students to earn a living but should also facilitate them to become better human beings. Various initiatives are taken by the institution in order to achieve this objective.

Moral Education is promoted by every Thursday lecture by experts in different subjects. There are nine different societies which various activities on cross-cutting issues. Along with a standardized learning plan, the curriculum is enriched by courses that focus on Gender, Environment & Sustainability, Professional Ethics, and Human Values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

nil

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**122**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/iqac/stakeholders%20feed%20back%20report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/iqac/stakeholders%20feed%20back%20report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year****564**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**246**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Focus is on the all round development of all students. Efforts are made to identify the advanced on slow learner.

Special Effort made for Brighter students: Advanced learners are encouraged to aim high and put in their best efforts. They are provided with reference books and advanced study material from various E portals like INFLIBNET subscribed by the college and YouTube videos. Students are motivated to attend seminars, workshops and certificate courses through NPTEL and SWAYAM. They are given opportunity to explore and enhance their skills.

Special Efforts made for Weak students: Slow learners are identified and special attention is given to them both inside and outside the class. Efforts are made to inculcate their interest for their

chosen subjects. Personal attention is given to explore the potential of the learners and to guide them to the subject stream of their choice. Teachers win the confidence of the students by patiently and compassionately listening to them. Extra Classes are taken and simpler study material is provided. Advanced Learners are encouraged and motivated to help the slow learners. Emphasis is laid on enhancing their skills and are given opportunity to exhibit their skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	564	61

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric approach differs from the traditional approach, where the focus shifts from the teacher to the students. This is in contrast to the traditional education, where the teacher plays active role and students play passive role.

- Student centric methodologies calls for 100% participation of students. It help in enhancing the decision making power of students, develops critical thinking & Self-reflection.
- Interactive skills are enhanced and students are encouraged to communicate with classmates and teachers which enhances their expression skills.
- Learner centric teaching methods such as group work, role play, project work, field visit, industrial visits, case

study, debates, seminars, presentations are employed to make teaching and learning more effective and interesting .

- When Students are involved in organization of events it promotes leadership qualities in the students and inculcates the spirit of team work among them.
- Poster presentation, PPT, cartoons on relevant topics make the teaching process interesting, enhances creativity and free expression among students.
- Open and free access to books and internet in the library and departments promotes the habit of self study and exploration of innovative ideas.
- Departments organize guest lectures for the students to enable them to learn and explore beyond the syllabus. Workshops and capacity building programs are also conducted. Students are encouraged to write review articles and research papers.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

A Number of smart classrooms have been set up in the institution. Generally, Teachers use the ICT enabled teaching methods by preparing computer assisted teaching aids. These are also animated and simulated to hold the attention of the learner. Audio visual aids have a long lasting impression on the learner.

- Google classroom is used to manage and post course related information/ learning material, quizz, lab submissions, assignments and evaluations.
- Online drawing tools like concept maps, mind maps, are used to perform student centric activities.
- The power point presentations are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.
- The online learning environments are designed to train students in open problem-solving activity.
- Lab manuals are mailed to students much before the experiment is performed.
- Online quizz and polls are regularly conducted to record the

feedback of the students.

- To teach subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc. as per instruction given by the Higher education (M.P.) to use these platforms for the online classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://srisatyasaiedubpl.org/Resources/e_re_sources.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Since this is an autonomous institution we prepare the academic calendar of our college, according to the academic Calendar of higher education MP and B.U. Once the syllabus is approved by Department of Higher Education, Govt. of M.P., the same is approved by Board of Studies of our autonomous cell. The month wise distribution of the syllabus is made by all the teaching faculties at the beginning of the session.

Every teacher prepares her teaching diary / plan for each month which is duly signed by the HoD at the end of the month. All instruction regarding CCE (traditional / non- traditional) are given to the students at the beginning of the session. A time schedule is proposed by the autonomous cell which is followed by all the Departments.

Meetings of all Faculty Heads and Heads of Departments along with the Principal are held regularly to plan time schedule for Practical Exams, Internships, dissertation, JOPs, submission of CCE, etc.

All other events of the institution are also planned in advance as per the tradition of the institution and the instructions of the Department of Higher Education Govt. of M.P.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

61

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

49

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Approximately Two Months

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

4

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Panel of the examiners is prepared by each Department comprising of four examiners for theory papers I & II as well as for practical exam. It is duly signed and approved by the examination committee of the autonomous cell. The Head of the institution selects the names of two examiners as I and II preferences. The examiner who gives consent is appointed for paper setting. After the examination, generally evaluation is done by the same examiner. They submit statement of marks after valuation.

Marks of practicals, CCE, internships, dissertation, are given to the IT Cell after evaluation & checking. The IT Cell prepares tabulation register sheet and marksheets. The same is signed by the registrar of the affiliated university then it is displayed on college website.

In our college we follow nontraditional methods in CCE I and traditional methods in CCE II. For CCE II Examination time table is prepared for all classes and written examination is organized.

The Autonomous Cell Issues Answer copies for the examinations. The paper pattern and units to be included are decided in advance by organizing meeting of Heads of Departments. The valuation is done by subject teachers and CCE marks are submitted by them in autonomous exam cell within stipulated time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO's, PSO's & COs are clearly stated and communicated to the students. It is displayed on the college website also. Orientation Programme is organized for all students at the beginning of the session students are familiarized with the Course Outcomes, Programme Outcomes & Programme Specific Outcomes and development opportunities. According to the mission & vision of the college, we emphasize on all round development of the students by inculcating life skills, communication skills and enrichment of human values. The students are encouraged to participate in extracurricular activities i.e., NSS, NCC, Sports, Cultural etc. In our institution there are 9 societies (Current Affairs, Cultural, Debate, Discipline, Dramatics, Environment Literary, Philanthropic, Sports). It is mandatory for all the students to be a member of any one society of their interest. All societies organize various programmes all through the session to create awareness and familiarize students with the everyday issues of life. Students are also encouraged to

participate actively in class activities such as: webinar/ seminars, power point presentation, quiz, group discussion etc. Students are also informed about different collegiate, inter collegiate activities and encouraged to participate.

Various workshops, capacity building programmes, projects and job oriented programmes are conducted for the students. Students are encouraged to organize small cultural programmes, to design departmental newsletters and notice boards. Focus is on development of soft skills along with academics.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of the session every Department is encouraged to specify the programmes offered by the department and also analyses of the POs, PSOs & COs.

At the end of the session HoD's & Faculty Heads monitor whether the specified outcomes have been attained. The short comings are explored and efforts are made to rectify them. The POs, PSOs & COs are evaluated and communicated to the students. Students feedback regarding them is taken regularly and suggestion are sought for improvement.

Medals are awarded to students by various faculties / Departments on the basis of the marks scored. The students are motivated to put in their best and secure highest marks for which they would be honored with gold medal. Other awards and incentives are given to students who perform well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

245

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.srisatyasaiedubpl.org/igac/student%20survey-response%20analysis.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and innovation has played an important role in higher education institutions everywhere. Institute has a well defined research policy which aims at providing job opportunities in industries and research laboratories as well as enhancing national and international collaborations. In our college research committee was established in the year 2014. The objectives of this committee is to help enhance the quality of research by following methods:

1. Establishment of centralized research facilities with expert technicians to run the equipments
2. Awards for research achievements like research publications in UGC , Scopus, Web of Science indexed journals
3. Importance of research ethics for sustainable work and conservation of ecosystem can be emphasized by conducting research project review meetings.
4. Promoting innovative ideas beneficial for society and industries
5. Industry based research through collaboration
6. Allocation of funds and duty leaves can be given for attending academic conferences and workshop
7. Seed money for short proposals of research work
8. Promoting multi-disciplinary research
9. Incentives for obtaining funds for organising conferences and workshop
10. Research scholarships for students

Development of Incubation centre for encouraging discussions about small scale industries to develop and commercialize the products. Faculty providing consultancy can be issued a letter of appreciation along with profit sharing.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Research%20Promotion%20Policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

12

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

Nil

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Entrepreneurship and virtual incubation centre - This centre inspires budding entrepreneurs to discuss and grow their own business ideas through various online /offline lectures. Eminent industrialists and entrepreneurs are invited for interact with our young students. The Institution provides mentoring support and space to display and sell products made by students to earn while they learn on campus.

Excellent research infrastructure has been created, both through extramural sources FIST and also through intramural funding. The Institute has developed several research labs in the respective departments along with a central research lab. The lab comprises of many instruments like Monowave microwave, HPLC, Millipore etc. which is accessible to all to promote research opportunities among faculty and students alike. This lab is funded by FIST worth Rs. 62,00,000.00 (Sixty Lakhs Approximately). Webinars and E-lectures are conducted by experts from renowned domains from India and abroad to facilitate the undertaking of interdisciplinary research

Visits to the research centre and industries are conducted. IQAC cell organizes seminars and workshops which record pulsating participation both from students and faculty from various colleges. Regular annual events are organized such as the Science day Celebration, Exhibition of Models- Charts, and Innovative ideas of students. A large number of job-oriented Projects, Vocational courses as well as certificate courses are offered for skill development at a young age.

Entrepreneurship cell was formed in college on 1 Dec. 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatysaiedubpl.org/Resources/entrepreneurship_development_cell.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

26

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

5

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**10**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year****NA**

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year****Nil**

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****37500**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

1,20,000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Education and extension activities enable a student to understand their responsibility towards family and society. The institute's NSS and NCC team work in coordination with Red Cross Society and other departments for extension activities to sensitize students towards social issues. The activities are framed in such a way that it becomes interactive and interesting at the same time. Participation in extension activities encourage students to think critically and express themselves clearly and manage conflict. It also teaches them time management. It makes them aware of the problems faced by underprivileged sections of society. Working outside college with various local social groups develops self confidence and

appreciation for others.

Various extension activities organized by college include

COVID Vaccination Drive & Awareness regarding uses of Mask & Sanitizers

Blood Donation camp

Health Check up

Plantation activity

Cleanliness drive

Visit to orphanage and Old age homes

Gender sensitization webinars

Awareness about schemes related to women empowerment and girl child scholarship

Lecture on Health and hygiene

Nutrition month & development of Nutrition Garden

Child Right and child protection right

Awareness about disabilities and problem of Divyangjan

Importance of Breast Feeding

Importance of Yoga

Distribution of Woollen clothes

Digital literacy and philanthropic work

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Institute/Extension_Activities.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**8**

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**19**

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**836**

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****1**

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international

importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College ensures adequate availability and optimal utilization of physical infrastructure as it is linked to the vision of our College "We envision the emancipation and empowerment of women through value based education and enabling them to participate actively in the work of nation building and social reconstruction". From the inception of the academic year, need-assessment for replacement / up-gradation / addition of the existing infrastructure which is carried out based on the suggestions from higher authorities, Institutional Head, Heads of the Departments, faculties and lab technicians after reviewing course requirements, student computer ratio, budget constraints, working condition of the existing equipment and also students grievances. Optimal utilization of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology and appointment of adequate and well qualified lab technicians. The available physical infrastructure is optimally utilized to conduct co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment meetings, seminars, conferences etc. College has well equipped laboratories for the students to do practical and demonstrations which enhance the learning process. College also have well aerated 41 classroom, 16 laboratories, 4 classroom with LCD facilities, Computer Literacy Lab.(with 65 computers approx.), Wi-Fi facilitated campus. The academic time table is made in such a way that Lecture Theatre, smart Class rooms, Laboratories etc are fully

utilized by staggering the classes. Medicinal Garden is also maintained for Botanical studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Music department has well-furnished two rooms with music instruments like Harmonium, Tabla, Dhapli, Tanpura, Manjeera. Apart from the main college library the department has its own library.

Institution has three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho, Badminton as Outdoor games and Table Tennis, Carrom, Chess as Indoor games. Gymnasium is also available.

College has well equipped assembly halls, cultural hall & Seminar halls for organizing annual function and cultural events.

Facilities for outdoor and indoor sports and games that include Badminton, Volleyball, Basketball, Carrom, Table Tennis and Chess, Gymnasium, Yoga center and cultural activities also exist in the girls hostels.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Resources/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Rs. 9,50,159.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data Requirement: Provide a description of the library with .

Name of the ILMS software - Softake Gladulas (Personalised) .

Nature of automation (Fully or Partial) - Library is Fully Automated .

Version - 3.0 .

Year of Automation - 2004

Softake Gladulas is an ILMS software is to design manage the institutional library management process. It captures almost every activity related to library and it has provision to log almost all stocks kept in the library like books, periodicals, back volumes. Issue return process is fully automated and manual cards are kept as supporting documents for students and faculty. Alumni data is also stored in the software. Varies types of reports can be generated with the use of above mentioned software which is useful for various committees and inspections. Software is upgraded time to time against the regular Annual Maintenance Contract. An Integrated

Library Management System is a computer-based system. It performs library automation and collection development tasks broken down into different modules that are focused on simplifying tasks such as acquisition, cataloguing, and circulation commonly done in any library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

Rs. 209813.00

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

60 - 65

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution as a whole has 180+ Computers and associated peripherals, n/w equipment to support ICT work throughout the campus. Besides having separate computer labs for UG and PG classes, computer literacy lab which are equipped with LCD projector, smart board, internet facility, all department, library, B.Ed., Law, Office, A/c Office are having adequate computing, printing facility in their departments.

We have a dedicated 16 Mbps leased line over OFC for internet connectivity. Owing to the pandemic in order to facilitate online classes leased line bandwidth was upgraded from 4Mbps to 16 Mbps and Wi-Fi equipment was also installed in all using of the campus 8 Wi-Fi devices were put across the main building. Law/ B.Ed. building in Oct 2020. N/w cables and equipment were laid wherever required in the main building. Camera and Speaker/Mic were provided to those department with desktop facility.

Institution has a active firewall license in place for overall access control of internet sites. All systems accessing internet have licensed antivirus software installed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/SSSCW-IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
389	135

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	D. 5 Mbps - 20 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	B. Any three of the above
--	----------------------------------

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Resources/e_resources.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)
Rs. 950,159 /-

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All maintenance work (Civil and electrical) is looked after by a duly nominated Committee appointed by the Principal every year at the beginning the session. All items/ equipments related to maintenance and purchase is looked after by Purchase Committee and Finance Committee. The procedure adopted for any purchase etc. is ? Any new item is purchased as per procedure of "Madhya Pradesh Bhandra Kray Niyam" ? Quotations are called as per the requirements. All quotation received are duly signed by the member of purchase committee and lowest quoted rates are approved by purchase committee as per the comparative chart presented. ? The record of items purchased is maintained in the stock register. ? After satisfactory completion of work / relevant department being satisfied with the items received, payments are made on-line or by account payee cheque. ? TDS is deduced as per the rules of Govt. and deposited by challan in Govt. Treasury. Internal Audit is done by C.A. and external Audit by Local Fund, M.P. Government. Head of Computer Dept. is in-charge to looks after the maintenance of the entire IT infrastructure of the college including.

There is a Library Committee to monitor the working of the Library which also superwise the purchase and maintence of Library resourses

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/igac/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

203

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

NA

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisatyasaiedubpl.org/Home/events.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

470

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

100

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

8

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College has nine societies having many students enrolled into it. Students take membership of the respective societies at the time of admission in UG classes. These societies have been created to bring about holistic development of students. Various activities of the societies give students at chance to show case their talents and

build their confidence. Societies like Environment society & current affairs society help in creating awareness among students. The various societies are Literary Society, Discipline Society, Cultural Society, Current affairs & awareness society, Debate Society, Environment Society, Dramatics Society, Philanthropic Society and Sports Society.

Also, college has a student unit of Microbiology Society India. Students of life sciences are members of this Society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

15

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Srijan in association with Indian Council of Historical Research Association conducted 2 days seminar on 2nd & 3rd October 2021. On 30.9.21 Ms Harshita Mehta (Alumini) delivered a lecture on wild life conservation. Another alumini, Dr. Shakshi Bharadwaj Prof. Mansarovar University, Bhopal, conducted an online workshop on 21.02.22 on topic Kachre se kamai. She demonstrated the use of homemade bioenzyme and use of coconut .shells for growing plants On 5.3.22, Alumni Meet 21-22 was organised by Srijan Alumnae Association at Sri Sathya Sai College for Women, Bhopal with great gusto and enthusiasm.

Smt. Pooja Saxena, President Alumnae Association, Srijan presented the brief outline of the objective of the event. Srijan introduced

the felicitation of 7 retired teachers of the institution this year and as a part of felicitation former Principal Dr. Tara Prabhu, Dr. Anita Pandey and Dr. Rajni Pandey were felicitated with Life Time Achievement Award in the field of education.

Ex-student Seema Khatri, Prabha and Ankita Patel shared their experiences, expressed gratitude and conveyed being blessed as the part of this college. Dr. Megha Singh, an Alumnae and presently rendering her services in the same institution in the Department of English Expressed gratitude. The recipient of the Rashtrapati Award Dr. Arti Kumar and one of the alumnae of the college delivered Vote of Thanks.

The Program was hosted by Dr. Anuradha Singh and Dr. Anita Tiwari from the Department of Hindi. The entire program was co-ordinated by the Union In-charge Dr. Sadhna Ananth and Co-In charge, Dr. Rupa G. Nandi.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/ALUMNI.php

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

"Small minds select narrow road; expand your mental vision and take to the broad road of helpfulness, compasion and service." - Sri Sathya Sai Baba

The College Vision stated that- "We envision the emancipation and empowerment of women through value-based education enabling them to participate actively in the work of nation-building and social

reconstruction" To this end, we have taken up many initiatives by organizing seminars, lectures, workshops, field visits and camps. Extension activities is undertaken at the adopted village. Continuous health check-up of students and staff members is also done at regular intervals in the College. Teaching assistance to slum children is also being provided on holidays. Our college students take part in the philanthropic activities like, Narayan seva (food to needy people), distribution of clothes to needy people. "Women are the repositories of truth and culture." - Sri Sathya Sai Baba. Many other unique steps are being taken in tune with the mission of the college which states that "In this college the medium is Discipline, the first, second and third languages are Love, Service and Sadhana. Weekly lectures on life and messages of great personalities, human values, and indian culture is being conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatysaiedubpl.org/Institute/governing.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

There are nine committees in the college, the students are the members of these committees. Various cultural, educational and social activities are being performed by the students under the guidance of incharge teachers of these committees.

Students and teachers jointly serve in many committees of the college, related to the functioning of the hostel, Amalgamated fund, feedback analysis, and various facilities provided by the college. At the beginning of every session college council meeting is held and teachers are allotted various portfolios. Teachers are nominated to look after planning and execution of various committees and societies of their interests, and thus everyone is involved in administration. The autonomous status granted to the college since 2018-19, presupposes and makes it mandatory also to decentralize the policy making and decision-making aspects. Teachers' representation is made both in college governing Body and Autonomous governing Body.

The institution has very well-trained people who plan, monitor and

execute various works with perfection. Our efficient team of teachers successfully organize National Seminars and workshops every year. Teachers participate in meetings of Board of Studies of various subjects and thus participate in framing new courses, change in syllabus, change in examination system.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Strategic%20Planning%20&%20Deployment.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has acquired an autonomous status from year 2018-19. It is following the syllabus of Barkatullah University approved by higher education Madhya Pradesh Under the Guidelines of University Grants Commission. As per NEP guidelines, the college has included many elective and vocational courses in its curriculum besides the major and minor papers suggested by M.P. Higher education. along with these many certificate courses have also been initiated by various departments.

Teaching and Learning process includes both traditional and scientific methods. Smart board online study material is used to give the students latest updates. Inflibnet is used to acquire maximum information for students by professors. Practical files are prepared by students according to instructions given by the professors.

The college has various societies and cells. Faculties and students of the college are member in these societies and cells. They organize lectures, workshops, seminars, conferences etc. in the college. Research Development Cell encourage teachers to attend and present research papers in conferences, seminars and workshops. The professors are motivated to write books, guide students for research, undertake research themselves. Highbrow journal is issued by college in which the teaching faculty are encouraged to write

papers.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Strategic%20Planning%20&%20Deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body: The Governing Body of the college has 16 members in all: 07 are from the Trust, 01 University representative, 01 higher education representative, 01 donar member, 01 member from BHEL and 5 members from Institution.

Principal: Principal is under the Governing Body. She is the overall incharge of the college. Under the Principal we have the IQAC and office of Administration.

IQAC: The IQAC was formed in the year 2004. Under IQAC we have the Autonomous Cell. It has a separate Governing body, Academic council and 9 Non-Statutory Committees.

Academic includes all the Teaching departments, Non-Teaching Staff and the library.

Other Committees and Cell under IQAC are - NCC, NSS, Research, Anti-ragging, Green Audit, Sexual Harassment, Grievance Redressal Cell, Vivekananda Placement Cell, Legal Aid Cell.

We also have an Alumnae association under IQAC.

Administration: The Administrative Body of the college comprises of various committees which include Finance, Admission, Purchase, Building, Maintenance, Hostel, Scholarship, and Canteen.

OFFICE: The college office includes the Head Clerk, Junior Clerk and Class IV staff.

ACCOUNTS: The account section includes the Head Accountant, Accountant, Cashier and Assistants.

File Description	Documents
Paste link to Organogram on the institution webpage	https://srisatyaiaiedubpl.org/Institute/Organogram.jpg
Upload any additional information	View File
Paste link for additional Information	https://epravesh.mponline.gov.in/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Training Programs are organized for the skill development of both Teaching and Non-teaching staff. Orientation Programs is also being conducted to make the Teaching and Non-Teaching Staff aware and well-acquainted with the new work procedures introduced for various activities in the college. Workshops are organized on regular basis for the training of Teaching and Non-Teaching Staff. The college provides various welfare measures for both Teaching and Non-Teaching Staff. Both the Teaching and Non-Teaching Staff of the college take advantage of the ESI facility. A prompt Facilitation of provident fund loan is also being arranged for both Teaching and Non-Teaching Staff. Provision of Medical leave is also there for the Teaching

Staff. Some special measures are being taken by the college management for Non-Teaching Staff which include a crash course in Computer Basics for supporting staff, renovation of living quarters of hostel support staff, festival gifts for all multitasking staff, and financial contribution by the college staff council for all the non-Teaching and class IV staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

43

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

1)The Institution regularly conducts Statutory Audit by Chartered Accountant every year.

2)The audit of college is conducted by govt. institution Madhya Pradesh. Local Fund audit by act 1973 rule 1974 departmental regulation 1981 in the financial year 2020-21

3) The duly audited balance sheet of college is received by Chartered Accountant in the financial year till 31.03.2022 under section 28 of M.P. govt. Registrar firms and institutions of M.P. 1959.

The Audit of the Institution was conducted in accordance with auditing standards generally accepted in India. These Standards require that the audit has to be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining , on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.
- It welcomes donations, memorial prizes and endowments from staff members, alumnae and guardians towards the prize and endowment funds.
- The types and methods of resource mobilization are discussed in Staff meetings, Finance Sub-Committee meetings and are approved by the Governing Body of the college. It is also discussed in the Alumnae Association meetings.
- It engages with its alumnae and other stakeholders in exploring revenue-generation avenues.
- The Computer Laboratory which accommodates multiple related courses, the seminar halls which are also used as lecture theatres, and the library which functions as a composite knowledge resource Centre are a few examples of optimal space utilization.
- Resource mobilization at its several levels along with its optimal utilization is carried out by its immediate monitoring agency as for example a talent search competition among students is overseen by the Students' Union .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC has devised strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, The IQAC has regularly convened meetings; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement. Examples of best practices institutionalized as a result of IQAC initiatives: Example 1- Internal Academic Audit Committee

An Internal Academic Audit Committee has been formed in the college under the guidance of IQAC.

1. To promote innovation and effective teaching learning method in institution.
2. To assess the overall academic work done by different departments & encourage institution for Self-evaluation.
3. To enhance the academic quality of all the departments & monitor the teaching methodologies.
4. To analyze the overall performance of the students.

Example 2- Ecofriendly pathway within the Campus is being constructed which percolates the rainwater. Solar panels of 30 K.w. was installed on the roof top of College main building at the cost of rupees 17 Lakhs for Energy Conservation. The College has replaced all the tubelights and bulbs by LED lightings. Every year, group tree plantation program is organised by various Departments of the College. Students, Staff and Every person connected to College are encouraged not to use Polythene within and outside the College campus. The Computer Department of College takes various initiatives to collect the E- waste and manages it accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/iqac/iqac.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC brings greater participation and better mutual understanding in the teaching-learning process. This has been fulfilled through students' assessment of staff collected through feedback forms to be compulsory filled by Students of various Departments of the College. It is viewed as a coordinating and facilitating organ among various wings of the college with an objective to assure quality and excellence. In the process of quality initiatives, IQAC contributes to the improvement, enhancement and further development of the teaching-learning process. It ensures a proactive role of both the students and faculty. A platform for open dialogue and feedback is periodically organized by IQAC. The IQAC also envisions greater integration of teaching, technology, infrastructure and support services to facilitate the smooth flow of teaching and learning process. Each academic year begins with an Orientation organized by IQAC on a chosen theme which usually focuses on teaching-learning pedagogies. The Autonomous cell of College organises one week FDP program for the Teaching faculty to enhance their understanding about teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisatyasaiedubpl.org/igac/igac.php
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a concept which implies that the interests, needs and priorities of both women and men are taken into consideration. It is not simply a women's issue but should involve both men and women. It is a mind set which gives equal opportunities to men and women promoting their causes, imparting without bias.

Gender equality is a human right. It is essential for economic prosperity. On 30.07.2021 department of Law, Sociology, Music, Psychology and NSS co-jointly organised a webinar on Gender sensitization and Gender equity. On 12.2.2022 an online webinar on Gender sensitization and sexual harrasment was organized. The objective of the webinar was to enhance the self esteem of the students and boost their self-confidence. This will heighten their decision making and analytical capacities enabling them to make right choices for themselves. Dr. Anju Bajpai, HOD, Department of Post Graduate Legal Studies, People's University, Bhopal, Women Independent Director, India Tourism Development Corporation, New Delhi, was the keynote Speaker for webinar on sexual harrasment. Dr. Apoorva Dixit, Faculty of Law, Jagran lakecity university, Bhopal, was the key note speaker on gender sensitization. She emphasized that gender sensitization is the need of the hour. Society will have to change its mind set and set aside all mental blocks to be able to adapt to the situation.

We in the institution constantly familiarise our students with their rights and responsibilities. We have an effective legal aid clinic which disseminates legal awareness among the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.youtube.com/watch?v=suT8cqFZvAE

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Solid waste generated in the campus includes paper, plastic, biomass etc. Old newspaper, used paper, plastic and other non-degradable and E- waste are given to external agencies for decompose/ recycling.

Institution has a wide area covered by plants and trees. Waste like Biomass / leaf litter is decomposed systematically by vermicomposting and used as manure in the gardens of the institution.

Liquid waste includes, laboratory waste, canteen, Hostel etc. Canteen and Hostel was closed due to COVID-19. Waste generated from laboratory does not contain any hazardous chemical waste. Water of distillation units and RO are reused for washing and gardening purpose.

Biomedical wastes are never mixed with other waste in laboratory and are segregated in specified bag and are treated within 48 hrs. Autoclaving is done to decontaminate waste by destroying pathogens.

After treatment Biomedical wastes are buried in a pit which is 2 m deep and then covered with soil and lime. It is ensured that these burial sites are not accessible by animals and human. The burial sites are away from surface water or any other water resources.

Institution maintains a record of all such pits.

Project work on "The Role of Municipal Solid Waste Management in the Sustainable Development : A Case Study of Indore City' under the guidance of Dr. Renu Mishra

Project work on "Waste Management with special reference to E-Waste Management." under the Guidance of Dr. Renu Mishra

Note- Due to Corona Pandemic Biomedical waste was not generated in session in 2021-22.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of	B. Any 3 of the above
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reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

India as a country is reported for its unity in diversity. From North to South and East to West. India is a land of cultural, Social, Economic, Linguistic and ethnic diversities. Our institution is governed by the preachings and teachings of our founder President Bhagwan Sri Sathya Sai Baba. He was a strong advocate of Sarv Dharm Sambhav and attracted followers from all over the world. Based on his principles, we in the institution begin the day with a common assembly and Sarv Dharm Prayer. Every Thursday the first period is devoted to spiritual and inspirational lectures and discussions based on various Scriptures and the life and teachings of great personalities. A four days residential camp based on Indian culture and spirituality is a regular feature of our institution. In the camp students are initiated and oriented to the teaching of various religions and scriptures. Values of righteous living, nationalism and brotherhood are inculcated in the students. However, owing to the pandemic, camp could not be organized in this session. Hence, National Webinar on Indian Culture & Spirituality was organised. Various programmes and competitions were organized from time to time to enhance their knowledge of Indian culture and values. Some virtual programs and competitions were organized. Virtual fancy dress on the theme "Bharat ki Veerangnade" was conducted by the Dramatic Society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution celebrates national festivals with zeal and fervour. Programs based on the lives and philosophy of great leaders of the nation are conducted through out the year. Awareness programmes are conducted, based on Government Schemes like Swachh Bharat mission, drive against plastics, tree plantation, wild life conservation, prevention against pandemic vaccination drive blood donation camps etc. To promote knowledge of the Indian constitution and parliamentary procedures programmes like "YouthParliament", lectures on Human Rights and Responsibilities, Legal rights etc are conducted.

The college establishes policies that reflect core values. Code of conduct is formulated for students staff and employees of the institution. Webinars and invited lectures were conducted on gender equality. Environment Protection Act, Prevention of Corruption Act, Farmer Protest and many such issues which move every thinking individual. Owing to the pandemic most programmes were conducted virtually in this session.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play an important role in planting the seed of nationalism and patriotism among the people of India. Celebration of these festivals commemorates the sacrifices of our great leaders and freedom fighters who laid down their lives in the foundation of this country. Celebration of national days strengthens the unity amongst the individuals of a community and empowers them to seek their roles and responsibility for national integrity and development. International days are occasions to educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in college. College is committed to promote ethics and values amongst students and faculty to encourage the same, college celebrates National festivals as well as Anniversaries of the great Indian Personalities as follows.

In session 2021-2022 we celebrated the following National days - Independence day, Republic day, Gandhi Jayanti, NSS day, Ekta divas, Constitution day, Hindi divas etc.

International days like World Environment day. International Womens day, Yoga day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice- Education in Human Values & Spirituality

Objective - To empower students with value-based education to explore their potential, innate qualities and all round development of their personality.

Context - Students are encouraged to understand and imbibe five Fundamental Human Values i.e., Love, Truth, Righteousness, Peace and Non-violence for releasing stress, becoming a good human being.

Practice - Morning assembly begins with silence for a minute, Omkaram followed by Sarvdharam prayer and recitation of veda/national song. Lectures on "Indian culture and spirituality", guru poornima, laksharchan on makar sakranti, Narayan seva etc. are unique practices.

Evidence of Success- The values inculcated in the institution are reflected in students behaviour. Evaluating some one's spirituality change in behaviour is definitely seen in students.

Problems- In the present scenario of complex stressful life, Education in Human Values is significant.

Best Practice- To Enhance Women Employability

Objective- Improve women access to secure livelihood, economic self-reliance, raise self-confidence, enhance decision making capacity at all levels in all sphere of life.

Context- Women are facing threats to their lives, health and wellbeing. Steps should be taken to eliminate gender inequalities, sexual harassment and promoting their women potential through

education and skill development.

Practice-Invited lectures on Health and Hygiene, gender equity, sexual harassment, women empowerment etc. Organized 6 days- Skill development workshop- "in which students were trained on different skills.

Success- Competitions were organized at collegiate level on ecofriendly ganesha making, mahendi, etc.

File Description	Documents
Best practices in the Institutional website	https://www.srisatyasaiedubpl.org/igac/institutional_best_practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

In this institution we endeavor to emancipate women through value based education. Our founder President Sri Sathya Sai Baba always emphasized on inculcating in our students the five fundamental Human Values of Love, Truth, Righteousness, Peace and Non-Violence.

To attain our objectives we incorporate certain practices in our regular curriculam-

The day begins with Sarva Dharma Prayer, Maun and Omkaram, Recitation of Ved Paath /National Song. Every Thursday the first period is devoted to spiritual and inspirational lectures and discussions. Celebrations like poornima pooja, Laksharchan on makar sankrantiis conducted. Free residential campfor students on Indian culture and spirituality arefeatures of our Institution, but due to Pandemic we organized National webinar on various Spiritual topics.

•In the session 2021-22 entrepreneurship cell was formed to develop entreprenurship skills among students. Under this cell, We had organized various invited lectures and workshops to train students. Cell also organized fair to develop marketing skills.

The institution has an adopted village. We have a committee including teachers and students who visit the village regularly. Various programmes are conducted on Health & Hygiene Awareness, Tree Plantation, Nutrition Awareness, De-addiction, etc. Lectures are also conducted on education and job opportunities, Sexual harassment, enhancing potential among women through awareness and skill development.

Extension activity was also organized in near by slum area Anna nagar, Bhopal.

File Description	Documents
Appropriate link in the institutional website	https://www.srisatyasaiedubpl.org/igac/Institutional%20Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To conduct seminar on Role of Higher Education Institution to implement NEP effectively.
- To conduct training programmes, workshop, short term training programme for personality and skill development of students.
- To organize expert lectures for students regarding employment and career opportunities.
- To conduct orientation programme for I Year students regarding new education policy.
- To conduct programme for Holistic development of students and faculty members.
- To provide advanced ICT facilities, teaching learning aids to the students and faculty members.
- To conduct awareness programme for clean and green campus, energy conservation and water conservation.
- To conduct programme for awareness of solid waste management, liquid waste management, biomedical waste management, E-waste management etc.
- To conduct training program for class III and class IV employees.
- To organize lecture on Human values, environment and sustainability, soft skills and professional ethics.
- To start value added courses.
- Awareness program for participation of students in community outreach programmes and extension activities.
- MOUs for collaboration activities for research, faculty exchange, student exchange/project work etc.

- Sensitization of students on constitution of India, values, rights, duties, gender equality, sexual harassment IPR and responsibilities of citizens.
- To organize orientation and awareness programme on code of conduct.
- To take action on the basis of feedback received from students, teachers and stake holders.
- To strengthen and consolidate the working of career guidance and placement cell.
- To encourage the faculty to undertake quality research work.
- To involve alumni association in various programmes to be conducted during the upcoming session.