



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SRI SATHYA SAI COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. Sudha Pathak
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07552451119
Mobile no.	9893003202
Registered Email	ssswcbhopal@yahoo.co.in
Alternate Email	archanasaran01@gmail.com
Address	sri sathya sai college for women Kasturba Hospital Road, H.E.P.O. Habibganj, Bhopal-462024
City/Town	Bhopal
State/UT	Madhya Pradesh
Pincode	462024

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			13-Jul-2018		
Type of Institution			Women		
Location			Urban		
Financial Status			private		
Name of the IQAC co-ordinator/Director			Archana Srivastava		
Phone no/Alternate Phone no.			07552660186		
Mobile no.			9329076576		
Registered Email			archanasaran01@gmail.com		
Alternate Email			renumishra21@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://www.srisatyasaiedubpl.org/AOAR/aqar2017-18.pdf		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.srisatyasaiedubpl.org/Autonomous/Academic%20Calendar%202019-20.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.02	2015	14-Sep-2015	13-Sep-2020
6. Date of Establishment of IQAC			01-Jul-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by		Date & Duration		Number of participants/ beneficiaries	

IQAC		
IQAC National Workshop on Research Methodology	15-Mar-2019 2	192
IQAC National Seminar on Quality Enhancement in Higher Education Institution	23-Mar-2019 2	174
No Files Uploaded !!!		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science Faculty, Sri Sathya Sai Sollege for Women	FIST	DST	2016 5	8000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Timely submission of AQAR to NAAC, Bengaluru. ? Four day's residential camp based on Indian culture and spirituality. ? Solar panel in main administrative building for power generation of 20 KW. ? IQAC completed all the required procedure for the conferment of the Autonomous status. The Autonomous cell is now functional as per UGC guidelines on Autonomous College 2018 for the UG and PG courses being run under the umbrella of UGC. ? Organized 2 days National Seminar on "Quality Enhancement in Higher Education Institutions"

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Establishing the Autonomous Cell	The Autonomous Cell with other statutory and non-statutory bodies was established as per the guidelines of UGC for Autonomous College 2018 and is functional since July 2018. The examination cell successfully conducted the UG and PG examination for all the courses run under the guidelines of UGC.
. To conduct National Seminar	Organised 2 days National Seminar on "Quality Enhancement in Higher Education Institutions" on 2324 March 2019

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	26-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

07-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
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BSc	USC 02		01/10/2018
BA	UA 01		11/10/2018
BCom	UC 01		10/10/2018
BCA	BUSCO4		11/10/2018
MA	A 01		11/10/2018
MSc	SC 02		01/10/2018
MCom	C 01		10/10/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	internship	356
MA	internship	46
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback forms are designed and given to students, parents, stakeholders and alumni in each academic year. Student feedback is taken from outgoing batch of UG/PG in each session. Statistical analysis is done on the responses recorded. The analysis brings to light the areas which need improvement as regards infrastructure facilities, curriculum, laboratories, general facilities required. Therefore, views and suggestions of the students are reviewed and balanced decisions are made for the betterment of the stakeholders. Efforts are made to make improvements in the suggested areas based on the outcome of the feedback analysis. The influence of parents on the children's minds is very significant. It is actually the primary and dominant influence on the child's personality and behavior pattern. Their opinions, suggestions and their views all count in the betterment of the child as well as the institution. The father and the mother must supplement at home the training given by the teacher at college. The questionnaire is prepared seeking the opinion of the parents. The data so received is consolidated and statistically analyzed in order to get an insight into the satisfaction level of the parents. We learn through experience, and the student life is full of different kinds of experiences. Therefore the experience of alumni is precious for us. Every alumni member is our leader and our guide. Their voice makes a difference. A questionnaire is prepared and distributed among the college alumni association members. The views and suggestions of the alumni are reviewed and the analysis done. Timely and informed communication across all disciplines and involvement of stakeholders is the key to a successful education system. Stakeholders are welcomed for their views and suggestions regarding management, value education, educational activities, skill development and other facilities provided by the college. In order to obtain their valuable suggestions and views, we prepared a questionnaire and the analysis of the questionnaire.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PHYSICAL SCIENCES	450	230	230
BSc	BIO SCIENCES	450	124	124
BA	HUMANITIES AND SOCIAL SCIENCES	300	107	107
BCom	ECONOMICS / COMPUTER APPLICATION	900	512	512
BCA	COMPUTER APPLICATION	180	38	38
MA	HINDI	50	4	4
MCom	TECHNATION MARKETING	50	25	25

MSc	BIOTECH	50	13	13
MSc	CHEMISTRY	50	8	8
MSc	COMPUTER SCIENCE	50	17	17
MSc	MATHS	50	16	16
MSc	ZOOLOGY	50	2	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1139	105	14	0	61

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
75	75	7	5	5	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Advisor Advisee System is implemented in the institute wherein each class is assigned to the particular faculty member who act as their mentor for the entire program duration. They interact with the students on daily basis and monitor the academic performance of the students. Students are also counselled by the mentors for any problem faced by the student incampus or offcampus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1244	75	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	61	14	1	44

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Asha Agrawal	Associate Professor	As Chief Guest in "Mahila Samman Samaroh " by Ek

			Praayas Welfare Society, Bairagarh M.P. (District Level)
2018	Dr. Renu Mishra	Associate Professor	Best Microbiology teacher in India by Microbiology Society of India. (National Level)
2018	Dr. Jyotsna Galgale	Associate Professor	Rashtriya Shikshak Samman, VVMS, Ujjain, M.P. (National Level)
2018	Lt. Sarita Kushwah	Assistant Professor	Best ANO award at Unit Level by 4 MP Battalion, Bhopal (State Level)
2018	Lt. Sarita Kushwah	Assistant Professor	Chief of Army Staff Award Lead the Madhya Pradesh NCC cadet's contingent attending Republic Day Camp, New Delhi. (National)
2018	Dr. Anita Tiwari	Assistant Professor	Saraswati Prabha Samamn, Prabhat Sahitya Samaan, Bhopal. (District Level)
2018	Dr. Meenu Pandey (State and National level)	Assistant Professor	1) Antara Shabd Shakti Samman, By Matrubhasha Unnayan Shansthan and Antara Shabd Shakti, Indore 2018, (National) 2) Veena Pani Samman, By Sahitya Sangam Sansthan, New Delhi, 2018, (National) 3) Sahitya Saroj Sikhar Samman, By Gahmar Welfare Society, G
2018	Dr. Meenu Pandey (State and National level)	Assistant Professor	(National) 4) Bundeli Sahitya Srijan Ki Nav-Kalam, Mission for Mother, Bhopal 2018, (District) 5) Swayam Siddha Samman, Dehradun, By Being Women Society, Dehradun

			2018, (National) 6) Kavya Ankur Rashmi Samman , Vartman Ankur, Noida 2018, (National)
2018	Dr. Debopriya Dey	Assistant Professor	Got Best dance performance award from Nritya Manjari Kala Peeth, Bhopal. (District)
2018	Ms. Sini M. George	Assistant Professor	Qualified UGCNET in Commerce Subject in July 2018
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	I Year	14/05/2018	31/08/2018
BA	C028	III Semester	02/01/2018	10/04/2018
BA	C028	IV Semester	08/06/2018	15/10/2018
BA	C028	V Semester	01/01/2018	05/04/2018
BA	C028	VI Semester	25/05/2018	24/06/2018
BCA	C030	I Year	03/05/2018	14/09/2018
BCA	C030	III Semester	05/01/2018	09/02/2018
BCA	C030	IV Semester	28/05/2018	13/07/2018
BCA	C030	V Semester	06/01/2018	16/02/2018
BCA	C030	VI Semester	15/05/2018	16/06/2018
BCom	C032,C198	I Year	01/05/2018	16/06/2018
BCom	C032,C198	III Semester	05/01/2018	15/03/2018
BCom	C032,C198	IV Semester	30/05/2018	09/08/2018
BCom	C032,C198	V Semester	06/01/2018	09/03/2018
BCom	C032,C198	VI Semester	10/05/2018	09/06/2018
BSc	C137,C116	I Year	18/05/2018	16/07/2018
BSc	C137,C116	III Semester	03/01/2018	06/04/2018
BSc	C137,C116	IV Semester	04/06/2018	07/08/2018
BSc	C137,C116	V Semester	03/01/2018	05/04/2018
BSc	C137,C116	VI Semester	26/05/2018	18/06/2018
BSc	C062,C067,C080, C085,C090,C118	I Year	28/05/2018	16/07/2018
BSc	C062,C067,C080, C085,C090,C118	III Semester	01/01/2018	06/04/2018

BSc	C062,C067,C080, C085,C090,C118	IV Semester	04/06/2018	07/08/2018
BSc	C062,C067,C080, C085,C090,C118	V Semester	13/06/2018	05/04/2018
BSc	C062,C067,C080, C085,C090,C118	VI Semester	26/05/2018	18/06/2018
MA	C006	I Semester	18/01/2018	01/05/2018
MA	C006	II Semester	25/06/2018	21/08/2018
MA	C006	III Semester	02/01/2018	21/04/2018
MA	C006	IV Semester	13/06/2018	16/08/2018
MA	C008	I Semester	18/01/2018	26/04/2018
MA	C008	II Semester	25/06/2018	24/08/2018
MA	C008	III Semester	09/01/2018	19/04/2018
MA	C008	IV Semester	15/06/2018	19/04/2018
MA	C018	I Semester	18/01/2018	21/04/2018
MA	C018	II Semester	26/06/2018	21/08/2018
MA	C018	III Semester	09/01/2018	07/04/2018
MA	C018	IV Semester	13/06/2018	24/07/2018
MCom	C031	I Semester	19/01/2018	17/04/2018
MCom	C031	II Semester	21/06/2018	22/08/2018
MCom	C031	III Semester	08/01/2018	11/04/2018
MCom	C031	IV Semester	15/06/2018	20/07/2018
MSc	C042	I Semester	19/01/2018	09/05/2018
MSc	C042	II Semester	03/07/2018	08/09/2018
MSc	C042	III Semester	03/01/2018	28/04/2018
MSc	C042	IV Semester	05/05/2018	21/08/2018
MSc	C044	I Semester	08/02/2018	24/05/2018
MSc	C044	II Semester	05/07/2018	07/09/2018
MSc	C044	III Semester	09/01/2018	21/05/2018
MSc	C044	IV Semester	11/07/2018	21/08/2018
MSc	C046	I Semester	19/01/2018	26/05/2018
MSc	C046	II Semester	05/07/2018	21/08/2018
MSc	C046	III Semester	08/01/2018	26/04/2018
MSc	C046	IV Semester	02/07/2018	08/09/2018
MSc	C050	I Semester	06/01/2018	09/05/2018
MSc	C050	II Semester	05/07/2018	12/09/2018
MSc	C050	III Semester	13/01/2018	09/05/2018
MSc	C050	IV Semester	13/07/2018	12/09/2018
MSc	C056	III Semester	08/01/2018	21/04/2018
MSc	C056	IV Semester	02/07/2018	21/08/2018

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	1244	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.srisatyasaiedubpl.org/Home/igac%20program%20outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C028	BA	-	12	11	91%
C030	BCA	-	21	21	100%
C032,C198	BCom	Plain, Computer Application	128	128	100%
C137,C116	BSc	Physical Science	79	79	100%
C062,C067,C080, C085,C090,C118	BSc	Life Science	25	25	100%
C008	MA	Hindi	1	1	100%
C018	MA	Political Science	4	4	100%
C031	MCom	-	10	10	100%
C042	MSc	Biotechnolog y	4	4	100%
C044	MSc	Chemistry	11	11	100%
C046	MSc	Computer Science	8	6	75%
C050	MSc	Maths	14	14	100%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.srisatyasaiedubpl.org/Home/student%20survey-response%20analysis.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	08/11/2019	NIL
International	NIL	NIL	08/11/2019	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	Indian Council of Social Science Research (Ministry of Human Resource Development)	360002	144000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on Quality Enhancement in Higher Education Institutions	IQAC	23/03/2019
National Workshop on "Research Methodology"	English, Hindi Political Science, B.Ed	15/03/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/11/2019	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	07/11/2019

No file uploaded.

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
BOTANY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	4
International	Zoology	3	3
International	Botany Micro Biology	2	6
International	Physics 01	1	1
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept. of Hindi	3
Dr. Meenu Pandey Dept. of English	1
Dept. Of Zoology	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	0	06/11/2019
NIL	Filed	0	07/11/2019
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Quadrifunctionality Variation of Alumino silicate Silicon Nucleus onSolid State Gopolymerisation on Observed by 29 Si Magic Angle	Pooja Bhardwaj	Silicon	2018	1.5	Sri Sathya Sai College for Women, Bhopal	0

Spinning Nuclear Magnetic Resonance Studies.						
Impairment of Ovarian Biochemical Contents And Enzymes Activities During Potassium Bromate (KBRO3) Intoxication in albino Mice Mus Musculus.	Renu Shrivastava	International Journal Of Pharmaceutical Sciences and Research	2018	0.4	Sri Sathya Sai College for Women, Bhopal	0
A Role of Oxytocin in the Acute Reinforcing Effect and Long Term Adverse Effect in Central Nervous System	Renu Shrivastava	Translational Research in Improving Mental Health	2018	0.4	Sri Sathya Sai College for Women, Bhopal	0
Effects of Exogenous Oxytocin and Atosiban Antagonist on GABA in Different Region of Brain	Renu Shrivastava	IBRO Reports, Elsevier:	2018	1.8	Sri Sathya Sai College for Women, Bhopal	0
Theoretical investigations of complex perovskite oxides with trivalent cation doping at a site to establish the role of lattice	Archana Shrivastava	AIP Conference Proceedings	2019	0.4	Sri Sathya Sai College for Women, Bhopal	0

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Theoretical investigations of complex perovskite oxides with trivalent cation doping at a site to establish the role of lattice distortions	Archana Srivastava	AIP Conference Proceedings	2019	60	1	Sri Sathya Sai College for Women, Bhopal

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	111	7	0
Presented papers	8	34	0	0
Resource persons	1	0	1	0

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Physics	Origin of Universs, Boron Nitride, Carban Nanotubes	Dr. Archana Shrivastav	1500
Chemistry	Bio Plastics	Dr. Varsha Saxena	5000
Computer Sc	1) Modern Office Mangment 2)Web Designing	Smt. Abhilasha Kumar	27200
Mathmatics	Research Methodology	Dr. Smita Nair, Dr. Shalu Saxena	6000
Music	Classical Music and Sugam Sangeet	Dr. Deepti Bhatnager	70000

Zoology	1) Biodiversity of Birds in Khatlapura of Bhopal 2) Sericulture entrepreneurs in every home 3) Basics of Pathological Techniques Instrumentation 4) Carp Cultural as entrepreneurs 5) Museum Keeping	Dr. Sunita Yadav	9000
Biotechnology	1) Synergistic effect of co inoculum of Rhizobium japonicum Azorhizobium caulinodans on soyabean crops. 2) Biofertilizer Production of Glycine max crop by co Inoculum of Rhizobium japonicum Azorhizobium caulinodans its ability to biodegrade ch	Dr. Rupa Guha Nandi	21600
Botany Microbiology	Effect on microwave on germination and growth of Brassica canpastris	Dr. Renu Mishra	3000
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation (Gram Chhotakheda)	Forest Ranger Usha Mishra	5	11
Health and Nutrition Programme at Chhotakheda	Red cross Society	4	30
Seminar	Sant Hirdaram college	1	75

Nukkad Natak	ADR M.P Election Watch	1	25
Run For democracy	Matdata Jagrukta SVEEP	2	7
Cattle Rearing (Pashupalan) at Khamkheda	BAIF Chief Executive Shri Radheshaam Sharma	2	80
Save Girl Child at Khamkheda	Save the children India, Shri KripaShankar Yadav	2	80
Haemoglobin Camp Homeopathic Camp At Khamkheda	FPAI Homeopathic College, Bhopal	2	80
Swacha Bharat Abhiyaan	4 MP Girls Battalion	1	77
Surgical Strike Really	4 MP Girls Battalion	1	69
Swachta Abhiyaan	4 MP Girls Battalion	3	74
Eyes Testing Camp	ASG Eyes Hospital	8	70
Voter Awareness	Election Commission	10	80
Padho Bhopal	Governor	70	800
Run for Environment Marathon	World Environment Day (M.P.)	1	55
Tree Plantation (5 June)	College Environment Day	2	40
One Day Camp (Adopted Village Chhota Kheda Panchayat Kalapani, Bhopal)	Youth Red Cross	3	11
Nutrition awareness	Home Science Department	3	11
Awarness about drug abuse	Psychology Department	3	11
Anaemia Prevention and Haemoglobin Test	NSS Red Ribbion and Youth Red Cross, Family Planning Association of India, M.P., Bhopal Unit	3	100
Workshop on First Aid(Use of First Aid material equipment.	Youth Red Cross and Home Science Department	1	9
. Workshop on First Aid(Use of First Aid emergency treatment	Youth Red Cross and Home Science Department	2	17

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Red Ribbon Club	Poster Slogan II Prize	Anand Vihar College	2
ADR M.P Election Watch	Certificates	Nirvachan Aayog	5
National Yuva Sansad	Selected at District level	Yuva Khel Mantralaya, Bharat Sarkar	1
Matdata Jagrukta SVEEP	Trophies	Nirvachan Aayog	2
Red Ribbon Club(AIDS Awareness)	2 Trophies	Red Ribbon Club	2
1. Mountaineering Camp	'A' Grade	Jammu Kashmir	1
2. National Para cycling Camp	3rd Postion	Agra	1
3. National Instigation Camp	1st Postion	Durg (C.G.)	5
Best Cadet Award	Group Level Bhopal	Cadet Welfare Society	1
5. NCC Day Best Cadet Award	Unit Level	4 MP Girls Battalion	1

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Matdata Jagrukta and SVEEP	Nirvachan Aayog	Meeting	2	1
Adult Education	FPAI	Training	2	5
Voter Awareness	Election Commission	Voter Awareness	10	80
Padho Bhopal	Governor	Padho Bhopal	70	800

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	00

No file uploaded.

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Training	Research Work	X Cellventure Institute of fundamental Research pvt.ltd.	23/03/2018	25/07/2019	Varsha Vairaley Smriti Dubey Namita Chouksey

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Grow Tips Laboratory, Bhopal.	10/08/2018	Tranining Research facility	1
Scan Research Insititute Indrapuri Bhopal	15/08/2018	Research facility	10

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	19.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
------------------	-----------------------------	---------	--------------------

software	or partially)		
Personalised	Fully	0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19771	3122827	294	128270	20065	3251097
Reference Books	14240	465969	125	178445	14365	644414
e-Books	435000	0	0	0	435000	0
Journals	42	62440	0	73640	42	136080
e-Journals	1	13643	0	14000	1	27643
CD & Video	64	19833	7	0	71	19833
Weeding (hard & soft)	1173	61126	0	0	1173	61126

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Archana Srivastava	B. Sc I yr Paper II Video lecture	Youtube channel of Madhya Pradesh govt initiative through Bhoj Open University "ClassRoom"	25/06/2019
Dr. Purinma Joshi	Virtual Classes	By Higher Education M.P.	19/09/2018
Dr. Harsha Chatruvedi	Virtual Classes	Bhoj University	25/03/2019
Ms. Girjesh Chouhan	Play list links youtube	Youtube	17/04/2019
Dr. Shriji Seth	Virtual Classes	By Higher Education (M.P.)	20/08/2018

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	187	3	4	2	1	13	14	0	1
Added	2	0	0	0	0	0	0	0	4
Total	189	3	4	2	1	13	14	0	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities

Expenditure incurred on maintenance of academic facilities

Assigned budget on physical facilities

Expenditure incurred on maintenance of physical facilities

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Procedures and policies for maintaining and utilizing physical, academic and support facilities All maintenance work (Civil and electrical) is looked after by a duly nominated Committee appointed by the Principal every year at the beginning the session. All items/ equipment are related to maintenance and purchase is looked after by Purchase Committee and Finance Committee. The procedure adopted for any purchase etc. is • Any new item is purchased as per procedure of "Madhya Pradesh Bhandra Kray Niyam" • Quotations are called as per the requirements. All quotation received are duly signed by the member of purchase committee and lowest quoted rates are approved by purchase committee as per the comparative chart presented. • The record of items purchased is maintained in the stock register. • After satisfactory completion of work / relevant department being satisfied with the items received, payments are made online or by account payee cheque. • TDS is deducted as per the rules of Govt. and deposited by challan in Govt. Treasury. Internal Audit is done by C.A. and external Audit by Local Fund, M.P. Government. Laboratory / Computer Head of Computer Dept. is incharge to looks after the maintenance of the entire IT infrastructure of the college including. AMC is signed between college and the company concerned. Lab. equipment's are purchased as per the requirement of the respective departments and the procedure of the purchase committee is mentioned above. Separate stock register is maintained by the respective departments for the item purchased. All Stock verification report is submitted by all Lab. in charges every year to the Principal. Any fault/loss, damage is repaired and reported as per rules and norms. Students are allowed to do practical work in Lab in their allotted time in the presence of faculty members. Library There is a Library Committee to monitor the working of the Library which also supervise the purchase and maintenance of Library resources in coordination with Librarian. In the beginning of every session quotations are called by Librarian as per the demands and estimated budget submitted by the departmental heads for the purchase of Text books/reference books /periodicals / journals etc. For any purchase in the Library the above mentioned procedure is followed in coordination with the Departmental Heads and Purchase Committee. All new books are entered in the main stock register of the library and later transferred or issued to the respective departments. Library has a UGC sponsored network resource center as well. Students can search online and also avail Inflibnet facility. Sports complex Any purchase or maintenance of equipment of the sports department is monitored by the Sports Committee and maintenance committee in

coordination with the Sports Officer of the Institution. T.A./D.A. is paid to students representing college in various sports/games as per the rules of Higher Education Department of M.P. Govt. and Barkatullah University. Funds from Amalgamated Fund are utilized for the purpose as laid down in the objective of Amalgamated Fund. All expenditure is approved by Amalgamated Fund Committee. Canteen The college

<http://srisatyaiaedubpl.org/Home/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship Scholarship, Sister Concession	92	460392
Financial Support from Other Sources			
a) National	Medhavi, Karamkar, Pratibha Kiran, HPCL, St/Sc/Obc	268	5579668
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge courses	12/07/2018	215	English Chemistry Deptment of Sri Satya Sai College for Women.
Yoga	30/11/2018	150	Everyday 15 minutes class by Sports Incharge Yoga instructor of Sri Satya Sai College for Women.
Meditation	30/11/2018	150	Everyday 15 minutes class by Sports Incharge Yoga instructor of Sri Satya Sai College for Women.
Personal Counselling	26/03/2019	1102	All the Adviser Teachers of Sri Satya Sai College for Women.
Mentoring	26/03/2019	650	W.W.F, Aviation Hospitality, Vocational Training Program From

FAB.ART, Eyes Awareness Session, Nutrition Health, Demonstration of Short Film on "Election commission of India".

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Infosys Campus drive	26	26	1	1
2019	ICICI Bank, NIIT	120	120	0	0
2019	Asian Research Corporation	25	25	8	8
2019	TCS	1	1	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
61	61	90

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank, NIIT, Asian Research Corporation, Infosys Campus drive, Career Quest, TCS	212	12	TCS	1	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	1	B.A.	Economics	Nutan College (SNGGPG) Bhopal	MA Economics
2019	1	B.A.	Psychology	K.J. Atutonomus College Bangalore	MSc. Psycho
2019	1	B.A.	LL.B.	Sri Sathya Sai College for Women.	LL.B.
2019	1	B.A.	Political Science	Sri Sathya Sai College for Women.	M.A (Political Science)
2019	3	B.A.	B.Ed.	Sri Sathya Sai College for Women.	B.Ed.
2019	1	M.A.	B.Ed.	Sri Sathya Sai College for Women.	B.Ed.
2019	7	B.Sc.	Zoology & Biotechnology	03 (Sri Sathya Sai College for Women.) 04 From Other Institution	M.Sc. Biotechnology
2019	12	B.C.A.	Computer Science	04 (Sri Sathya Sai College for Women.) 01 TIT College 05 Oriental College 01 Bhoj University 01 Malhotra College	(M.Sc. CS) MCA MCA MA B.Ed.
2019	3	B.Sc.	Maths	02 (Sri Sathya Sai College for Women.) 01 Luknow	M.Sc. (Maths)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	0
SLET	0

GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basket Ball	District Level	6
Judo	District Level	6
Foot Ball	Sate Level	1
Hand Ball	University Level	1
Power Lifiting	District Division Level	5
Gymnastic	University Level	1
Foot Ball	Inter University Level	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council Nil Committees of the institution Cultural Society : Warli Art painting competition was organised on 09/01/2019 students have been instructed to paint wall of college boundary students of B.Sc, B.Com,B.A B.Ed. actively participated in the competition. Current Affair and Awareness Society: Quiz competition was organised by Jaipuria Institute of Management on 23/11/2018. 50 teams were participated. 1 Prize of Rs. 2500/ given to Ms.Ankita Soni Ms. Rishika Nayak B.Sc. VI sem. Debate Society: On 08/08/2018 Debate Society organised speech competition on 'One Nation One Election' 09 students were participated. Ms. Rucha Pathak B.Com V Sem got 1 Prize. Under this society Ms. Suman Tripathi Participated in Debate competition held in Sadhu Vaswani College topic was in progress of Nation, helpful or obstacle and got 3 prize, cash Rs.1000/ and trophy. Discipline Society: Under this society students take initiative to clean the college campus and canteen. Daily attend the prayer. Students performed their duty in maintaining discipline during 15 August, 26 January, Cultural day, Annual Function, Yuva Utsav etc. Literally Society:In month of October Essay competition organised by Bhartiya Lok Prashashan Sanstha M.P. topic was Town Planning - Challenges and Opportunity 54 students participated in this competition. In month of November to give the information

about Gandhiji Ideology's to the students essay competition was organised on a topic "Aaj Ke Yug Mein Gandhi Darshan Kitna Mahapurana Hai" Ms. Rishika Srivastava of B.A.LL.B. 1 Sem was got 1 Prize. Dramatic Society :In College Spritual Campwas organised on 29/11/2018 to 01/12/2018. In this camp students of Dramatic Soceity organised plays named Thopa Dhuk and Amiro ki Gareebi, Bhagwan aa gye, Swachta , Sachii Khushi and Jaisa Boyge Waisa Kattenge. Red Cross Society:In month of October NSS organised a Blood Test and Hemoglobin test under Red Cross Soceity. All students were participated. Philanthropic Society: Under the Society on 29/08/2018 Ms. Supriya Singh, Dr. Anju Bajpai, Dr.Anita Awasthy and Dr. Veena Singh distributed foods packets to anganwadi children of adopted village Chhota Kheda. Environment Soceity: On 25/08/2018 habibganj road was cleaned by students. On 27/08/2018 the college campus was themed by students and staff. On 30/08/2018 Tree Plantation was done in college campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes Srijan is a Registered Association from state government. Office situated in Baghmugaliya, Bhopal It was registered in the 11 Aug. year 2015. Registration No. - 01/01/01/29944/15 President - Dr. Pooja Saxena Secretary Dr. Sadhna Anant The Alumnae Association of Sri Sathya Sai College for Women, Bhopal was formed in the year 1977 and was registered on 11 August 2015. It started with only a few members. Although, the association remained silent for many years, yet the members of the association kept in touch with each other. The association works on the following objectives : • To keep in touch with exstudents . • To keep the college informed about their career and achievements. • To have a forum for spreading #39Sai ideals#39. • To develop friendship with students presently studying in the College. • To publish newsletter, highlighting the activities. The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the graduates can face the current challenges of competitive world. The idea took shape and formation of Alumni Association turned into reality. The association has grown with the induction of 339 members in it. The association is also proud to have 10 exstudents who are serving their own institution. The association is a sound platform for the exstudents to come forward and work for the Sai ideals, the society and themselves, thus making this world a better place to live in.

5.4.2 – No. of registered Alumni:

1249

5.4.3 – Alumni contribution during the year (in Rupees) :

7200

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting Alumni Association meeting was conducted Twice a year in the menth of july 2018 and march 2019 in which as per agenda discussion was conducted on differint essus relatiod to college and alumni. Dates were fixied for the yearly activities. Activities organized by Alumni Association Alumni Association cunducted Bhopal Darshan for senior citizen from oldage home, work shop on " Sexual Harrasment safety" for womens living in villages and backward areas.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In the report submitted to NAAC in December 2014 by the College it was stated that " We envision the emancipation and empowerment of women through value based education enabling them to participate actively in the work of nationbuilding and social reconstruction" To this end , we have taken up many initiatives by organising seminars , lectures, workshops , field visits , camps , extension activities at the adopted village, continuous health checkup of students and staff members every week in the College , legal aid clinic in the College , teaching assistance to slum children is provided on holidays . Our College students take part in the philanthropic activities like, Narayan seva (food to needy people), distribution of Clothes to needy people. A list of the work done shown above in the year 20182019 Can be seen from the office records. Reports of all such activities is also published in college magazine 'Divya' every year. • Many other unique steps were taken in this direction like (i) It is mandatory for students and staff to attend 'Sarva Dharm prayer at the beginning of the day followed by, 'Thought for the day,, Mahamangal Arti., followed by Ved path , National Anthem, etc. (ii) Every month staff and students jointly do ` Saraswati 'and Ganapati Pooja. (iii) Weekly lectures (mainly on Wednesday and Thursday) on life and messages of Great personalities , various aspects of ` Indian culture' , Human values . Bhagwan Sri Sathya Sai Baba's educational institutions emphasize on character building of Students and Teachers. The Management of the College provides opportunities to the students and staff members to take initiatives in the planning , processing and implementing the schemes and various day to day activities . Students of the College serve in the Editorial Board of the College magazine . The cover page, other photographs and articles are designed , selected and written by the students. Students, teachers jointly serve in many committees of the college, related to the functioning of the hostel, Amalgamated fund, feedback analysis of work done by the teachers, support staff and various facilities provided by the college. At the beginning of every session college council meeting is held and teachers are allotted various portfolios. Teachers are nominated to look after planning, execution of various committees and societies . Our college has earned a unique distinction in the field of discernible participative management. In every activity, specially related to organizing educational cultural and other public events. we have very well trained people who plan , monitor and execute various works with perfection. Our efficient team of teachers successfully organize National Seminars and workshops every year. Teachers participate in meetings of Board of Studies of various subjects and thus participate in framing new courses, change in syllabus , change in examination system But all such suggestion should be approved by Academic council. Our Institution is a recognised 'Study centre' for two Universities Bhoj University and Mahatma Gandhi Antarrashtriya Hindi Vishwavidalaaya.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development We have acquired an autonomous status from year 201819 for initial three year we can add 20 of syllabus but we can not delete anything

because we are following the syllabus of barkatullah University approved by higher education Madhya Pradesh Under the Guidelines of university grants Commission

Teaching and Learning

Teaching and Learning process in both traditional and scientific. In traditional method we use chalk and black board lecture method, problem solving method, Group discussion question answer session, practical in laboratories and computer centers. Smart board online study material is used to give the students latest updates. Inflibnet is used to acquire maximum information for students by professors. Practical files are prepared by students according to instructions given by the professors

Examination and Evaluation

In autonomous cell the syllabus and list of panel of examiners is approved in the of meeting of Board of studies. The paper is given to the marked examiner of respective subjects and evaluation is done by the paper setter. The system of revaluation, ATKT Supplementary exam system is same as Barkatullah University. The C.C.E System comprises of all methods mentioned in the calendar of Barkatullah University. Some of methods of C.C.E Used are objective, charts, subjective test, assignment presentation, reference from library etc.

Research and Development

We have one committee known as research development committee. A group of professors of the college are the member of that committee. They organize lectures, workshops in the college. They also encourage teachers to attend and present research papers in conferences, seminars and work shop . Our professors are motivated to Write books, guide students for research , undertake research themselves. Highbrow magazine is issued by college in which the teaching faculty are encouraged to write papers

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure /Instrumentation The institutions has a very well maintained well furnished library having computer resource center . The college library has 34450 books and 47 journals. Through inflibnet we have 6000 e

	journals and 3,35,000 eBooks in library. We also have online manual and thesis of manupatra for law dept.
Human Resource Management	? Human Resource Management A HRM committee is formed in the college headed by senior professors. The staff members have the facility to consult to the committee regarding their problems grievances
Industry Interaction / Collaboration	? Industry Interaction / Collaboration The students and teachers team of various faculties visit the industries situated in nearby localities interact with the officials workers. They try to understand the work procedure and mechanism of such industries. Students are then required to write reports on their observation experience gained during the visits.
Admission of Students	? Admission of Students The admission of students is done according to the norms and schedule provided by higher education the online procedure for admission is prevalent in the college. The IT Cell of college coordinates with the admission committee admission procedure mentioned by the higher education is strictly followed by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Planning and Development Our college has a well developed and equipped computer dept. in which more than 200 computers are there. Information and communication technology is used in providing lectures to students. We have smart boards classrooms. Online payment system is also used in the accounts department.
Administration	? Administration The process of annual renewal of Affiliation to Barkatullah University is being administered through online process, as per university norms and guidelines. Similarly process of applying for new courses or getting NOC for continuation to subsequent year's course regarding on going new courses is being administered through online as per Department of Higher Education - Government of Madhya Pradesh norms and guidelines.
Finance and Accounts	? Finance and Accounts In line with new

	<p>guidelines of the Government of India to follow and implement the "Cashless Transaction" (receipts and payments), the fees receipts from students being the major chunk of our income, this college has introduced the online fees collection process with the help of state bank of India application. Even other receipts, wherever possible are accepted through bank cheque/drafts or NEFT/RTGS fund transfers. Similarly, most of our payments to vendors, suppliers, service providers and salary and wages payments to our employees are being made through bank Cheque/Drafts/NEFT/RTGS fund transfer.</p>
Student Admission and Support	? Student Admission and Support The IT Cell of college co ordinates with the admission committee admission procedure mentioned by the higher education is strictly followed by the institution.
Examination	? Examination Online Submission of exam forms display of results on college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Phytochemical Extraction From Medicinal Plants		23/01/2018	24/01/2018	6	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
(One week Training Programme) Climate Change: Upcoming Challenges and Adaptation Mechanisms for Sustainable Environmental Conservation	2	08/10/2018	14/10/2018	07
(Faculty Development Programme) "Applied Aspects of BioSciences"	2	05/03/2019	11/03/2019	07
(Orientation Programme)	3	25/09/2018	22/10/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
76	76	33	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI Facility	ESI Facility	Govt. Non Govt. Scholarship Schemes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>)The Institution regularly conducts Statutory Audit by Chartered Accountant every year. 2)The audit of college is conducted by govt. institution Madhya pradesh. Local Fund audit by act 1973 rule 1974 departmental regulation 1981 in the financial year 201819 3) The duly audited balance sheet of college is received by Chartered Accountant in the financial year till 31.03.19 under section 28 of M.P. govt. Registrar firms and institutions of M.P. 1959.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri. S.K. Sachdeva – Member College Governing Body, Dr. Shriji Seth Head of Department, Political Science	54000	For instituting Gold Medal in the memory of his wife Late Smt. MeeFor instituting Gold Medal in the memory of his wife

Late Smt. Meera Sachdeva
for the Meritorious
Student, Gold Medal to
Meritorious Student in
Political Science

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6.4.3 – Total corpus fund generated

23220603

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Committee of senior staff member
Administrative	No		Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) The parent teacher's meeting is organized twice every year. 2) The Parents are to fill feed back forms. 3) Steps are taken to Improve performance suggested by the parents.

6.5.3 – Development programmes for support staff (at least three)

1) Training programs for Skill development 2) Orientation programs for new work procedures 3) Work Shop are organized on regular basis.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Autonomous status, Work shop seminar conferences organized from time to time and teachers are motivated to write research papers in highbrow journal Issued by college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC National Workshop on Research Methodlogy	15/03/2019	15/03/2019	16/03/2019	192
2019	IQAC Natioanl Seminar on Quality	23/03/2019	23/03/2019	24/03/2019	174

	Enhancement in Higher Education Institution				
2019	PFMS(Public Financial Management System)	24/04/2019	24/04/2019	24/04/2019	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Training on Adult Education	07/08/2018	07/08/2018	25	10
Women empowerment awareness programme	26/09/2018	26/09/2018	100	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environment Consciousness is basically Environment awareness and sustainable management of nature. There is a constant conflict between nature and need of human. Our greed is increasingly unsustainable and causing more damage to our mother earth and it is now or never to seriously take conservation of environment as top priority. Climate change water scarcity and conflicts over access to resources all pose challenges to environmental sustainability. Conservation and sustainable use of natural resources can save our planet and number of issues can be taken up to help to save the world. IQAC, the driving force of Sri Sathya Sai College for Women has made it mandatory to focus on Environmental issues and so, all audits like academic, administrative, library including Environment audit is practiced under Green Audit Committee. Energy conservation Energy conservation was taken as top priority art SSSCW. Solar panel of 30 kilowatt was installed on the roof top of our main building, at the cost of seventeen lakh. The solar panel generates around 125135 unit, and the whole college building and hostel is supplied by this solar device. Around Rs. 26000/ per month is the saving from this Energy Conservation.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1

Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	04/04/2018	11111	Plantation	Environment	100

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Hand Book of Code of Conduct of Sri Sathya Sai College for Women, Bhopal	05/01/2019	<p>1. Sri Sathya Sai College is an aided autonomous, multi Faculty having 'A' Grade by NAAC was founded in 1974 by Bhagwan Sri Sathya Sai Baba. 2. The main objective of the College is 'development of well integrated personality, by making student aware of their intellectual and spiritual capabilities. 3. AntiRagging Committee shall examine all complaints of ragging. 4. Gender Discrimination and Allied Harassment: The Institution's stand on prevention and prohibition of sexual harassment at workplace. 5. The Principal remains liable to follow certain codes of ethics in his conduct as proclaimed by the University Grants Commission (UGC). 1. Sri Sathya Sai College is an aided autonomous, multi Faculty having 'A' Grade by NAAC was founded in 1974 by Bhagwan Sri Sathya Sai Baba. 2. The main objective of the</p>

College is 'development of well integrated personality, by making student aware of their intellectual and spiritual capabilities.

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personality, by making student aware of their intellectual and spiritual capabilities.

3. AntiRagging Committee shall examine all complaints of ragging.

4. Gender Discrimination and Allied Harassment: The Institution's stand on prevention and prohibition of sexual harassment at workplace.

5. The Principal remains liable to follow certain codes of ethics in his conduct as proclaimed by the University Grants Commission (UGC).

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annual Spritual Camp	29/11/2018	02/12/2018	217
Annual Puttaparthi Trip for students	22/01/2019	27/01/2019	23

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation Energy conservation was taken as top priority art SSSCW. Solar panel of 30 kilowatt was installed on the roof top of our main building, at the cost of seventeen lakh. The solar panel generates around 125135 unit, and the whole college building and hostel is supplied by this solar device. Around Rs. 26000/ per month is the saving from this Energy Conservation.

Listing of plants Listing of plants is college campus was done by our environment society students. The college campus is spread out on 21 acre land out of which 10 acre of land is forest area. The list of trees herbs and shrubs was made. The plants were also identified by our expert panel Dr. Shoukat Ali Khan and Dr. Madhuri Modak.

Rain water harvesting Rain water harvesting was another good initiative taken by our college. The ground water is replenished by ranis, is used for watering all garden in the campus.

Vermicomposting Vermicomposting was done by building two pits of size 63 ft. Around Rs.5000/ earth wornis were purchased and mixed with slurry and dry green waste. About 20 kgs of compost is produced by the vermicompost pit every three month, which is utilized for maintaining the garden.

Ewaste disposal Ewaste bin is kept near the computer department all the out dated electronic goods and appliances are collected from all departments and disposed. Responsibly to the vender's caterings in this area.

Biosafety Committee Biosafety committee is present in the college which takes of Hazardous waste management separation of toxic waste, chemicals, batteries are separately collected and disposed off in a biodegradable pit which is present at a safe distance from the main building. Number of best practices are followed in SSSCW, which has contributed to the quality improvement of the core activities of the college. Best practice are like planting, saplings around

campus, gifting plant sapling for invited guest, poster and painting competition to spread Environment awareness best out of waste competitions. Cleanliness drives worli paintings competition was organised to aware the students for beautification of campus and surrounding areas. Initiatives taken by the institution to make campus eco friendly. • Students are made aware to avoid the use of polythene and make the college campus as well as their surrounding polythene free. • Computer science and application department organized workshops on making eco fiendly paper bags, jute bags, cotton cloth bags forcollege students in college campus as well as in NSS camps for villager and students. • Computer science and application department organizes Warli Art painting workshop using natural colors for students and villegers in NSS campus. • Computer science and application department organized workshops on Tie and Dye using natural colors for students in college campus. • Computer science and application department took initiative and organized competition on Warli Art Painting to aware students about ancient Indian folk art tradition of paintings , students painted college campus walls and boundary walls of Dhanwantari Park opposite to college campus. Thus making college campus and surrounding eco friendly. Computer science and application department took initiative to collect ewaste from all departments of the college and disposes it according to the guidelines of M.P. pollution control board.

To make the college campus eco friendly, numbers of current issues are methodically evaluated. The main thrust area was focused on the following issues: • Green Audit • Energy Conservation • Listing of plants in college campus • Water harvesting • Vermi composting • Ewaste disposal • Guidelines of Biosafety Committee

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. On 2nd March, 2019, A play on “Women’s Rights” at village Khamkheda under NSS camp was depicted by students of law department to aware women and children about their rights 2. Women empowerment done through: • Lecturers on Food and Nutrition and adopted village Chhota Kheda by : o Dr. Shubha D Kapdeo 29.09.18 o Dr. Malti Joshi 02.08.18 • Created awareness about First Aid , First Aid Box appliances , use of various bandages through lecture and demonstration by: o Dr. Shubha D Kapdeo 11.01.19 o Dr. Malti Joshi 08.01.2019 3. Use of newspaper in place of gift paper for gift wrapping 4. Ban of polythene Bags 5. Development of medical unit

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://srisatyasaiedubpl.org/Home/igac%20best%20practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Indian Culture and Spiritual FourDay Residential Camp To save the ideals and resolutions of Lord Sri Sathya Sai Baba, there is a special event of the Indian Culture Spiritual Camp which is held every year in college, in this year from29thNovember to 2ndDecember 2018, in which 217 studentsstaff membersparticipated. The main purpose of the fourdays camp based on Indian culture and spirituality is to make the students aware of the culture just as Lord Sri Sathya Sai Baba wanted women to be educated, on his ideals , Sri Sathya Sai College for women, Bhopal has organized a special 4 days camp for inculcate valued higher education. Former President of Sri Sathya Sai SevaSangathan, Shri S.K.SachdevaJi narrated the life of Lord Baba and told many references related to it, through small incidents, the students were asked to

integrate honesty, patience and life into the person. In the spiritual camp, some topics were narrated to the students keeping in mind the topics related to their bodys nutrition, selfeducation and servicespirituality, so that the students can feel a sense of dedication and love in them. Students were performed 2 dramas "BhagawanAaya" (God came) and short drama based on cleanliness. Keeping in mind the cleanliness, students took an oath for cleanliness and they cleaned theircampus. Thebhajans and music in spirituality gives spiritual peace to our mind, in this series, the students of the college, musicteacher and Dr. Anita Awasthialong her family gave a very inspiring presentation,leaving the teachings of Baba with sweet music.The routine on the other days of the camp, which started from the morning with Nagar sankirtana and yoga. The principal of the college described the life of Lord Shree Sathya Sai Babas mother Ishwaramma. All the students were very delight full to attendthis fourday camp. On the last day, they presented their version in a very good way and said that they paid attention to the human values . The main purpose of this spiritual camp is going to tryto promote various ways of human values smoothly among the students. Culture is the hallmark of any country. Indian culture should remain strong and prosperous and spirituality should reflect the art of living. This fourday camp was happening every year and this camp focused on Indian culture and spirituality.Our students must have benefited from the lectures and various activities given by the speakers.They have been successful in participating in building a civilized society by understanding the practicality of spirituality in their lives. These students will have an important role in making India a world guru. Albert Einstein - "Try not to become a man of success Rather become a man of values."

Provide the weblink of the institution

<http://srisatyasaiedubpl.org/Home/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Plans of institution for next year: • To conduct classes for Personality Development • To conduct National and International Conference on quality improvement and on emerging trends in education and technology. • T o provide more advanced Teaching learning Aids to the students. • To provide more smart classes for students. • To conduct English and Hindi communication classes. And placement training program for UG and PG students. • To conduct shortterm programs like Hobby Classes, foreign language certificate, Martial Art etc. to develop analytical and technical skills of the students. • To organize more skill based programs to improve the employ ability of the students. • To increase the use of solar panel for street light. • To conduct awareness programme for making polythene free environment. • To organize International Conference.