



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
	SRI SATHYA SAI COLLEGE FOR, WOMEN, BHOPAL
• Name of the Head of the institution	Dr. Archana Srivastava
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	07552451119
• Alternate phone No.	07552451119
• Mobile No. (Principal)	9329076576
• Registered e-mail ID (Principal)	ssswcbhopal@yahoo.co.in
• Address	Sri Sathya Sai College for women, Kasturba Hospital Road, H.E.P.O. Habibganj, Bhopal - 462024
• City/Town	Bhopal
• State/UT	Madhya Pradesh
• Pin Code	462024
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	13/07/2018
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Renu Mishra				
• Phone No.	9425014870				
• Mobile No:	9425014870				
• IQAC e-mail ID	renumishra21@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.srisatyasaiedubpl.org/igac/AQAR/aqar2022-23.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.srisatyasaiedubpl.org/Autonomous/Academic%20Calendar%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	0	2004	01/07/2004	01/07/2009
Cycle 2	A	3.03	2015	01/07/2015	31/12/2023
Cycle 3	A+	3.29	2024	Nil	Nil
6.Date of Establishment of IQAC			01/07/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Department of Science and Technology, Govt. of India	DST-FIST	DST	18/11/2015	80,000,00.00	

8. Provide details regarding the composition of the IQAC:	
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	6
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>* Annual Quality Assurance Report (AQAR) for session 2022-23 was successfully submitted to NAAC on 14.12.2023 * Self study Report for third cycle of NAAC accreditation was submitted on 22/02/2024. * Data Validation and verification Report (DVV) was successfully submitted to NAAC . * Green audit, Energy audit, Environment audit was conducted by external auditing agency PQ MS Quality services Pvt. Ltd., Ludhiyana, Punjab 141001, 130-17020 accredited by NABCB. * External Academic Audit of all departments autonomous cell, office and accountants section.</p>	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
Preparation for III cycle of accreditation by NAAC	* Timely submission of AQAR (2022-23), SSR and DVV
Workshops & Lectures on Career Guidance, Competitive exams.	* A Lecture on "Career options after Law" in association with ALEC institute was organised by Dept. of Law on 24/11/23 * A

lecture on "Career options after UG & PG with science" in association with CSIR, AMPRI & IISER was organised by Dept. of Chemistry 15/03/24. * A lecture on "Career opportunities in Aviation Sector" in collaboration with Fledge Institute of Aviation was organized by Career Guidance & Placement Cell on 26/09/23. * A lecture on "Preparation for competitive examination in Govt. sector" in association with Aryan school of IAS was organised by Career Guidance & Placement Cell on 03/10/23. * A session on "Career opportunities in UPSC realm" was conducted by IAS officer Ms. Pallavi Mishra on 25/11/23. * Career Guidance and Placement Cell organized sessions on "Career opportunities after MBA within India and abroad" in collaboration with IMS Bhopal on 08/01/24 & 12/01/24 * A National level summer internship programme for different schools(Students of 11th & 12th Standard) and different colleges was organised by Dept. of Zoology & Biotechnology from 20th May 2023 to 20th June 2023.

Workshops on soft skill/ technical skill development for students

* One month skill development classes in collaboration with Infosys, Unnati Foundations was organized by Career Guidance and Placement Cell from 01/02/2024 to 06/03/2024. * Training cum field project in collaboration with AISECT Learn in Communication Skills, Cyber Security, Digital Marketing and entrepreneurship was held from

	15/02/2024 to 31/03/2024. * A workshop on "QR Code making for Plants & Instrument tagging" was organised by Dept. of Botany on 22 Dec. 2023
Training programmes for Non-teaching Staff.	* One day workshop on preparation of Medicinal products from plants was organised by Dept. of Botany on 20/03/24.
Special lectures by departments / societies in association with IQAC	* A expert talk on Bloom's Taxonomy on 23 January 2023 by Dr. Rashmi Singhai, RIE Bhopal was organised by Dept. of Chemistry. * A special lecture on "Use of Michalson inferometer" by Dr. Shivali Verma, Associate Professor of Oriental College was organised by Dept. of Physics on 20/02/24. * A lecture on "Earth & its Mesosphere" was organized by Dept. of Physics on 16/03/24. The lecture was delivered by Dr. Shivali Verma. * A lecture on "Constitution of India" by Ms. Pallavi Mishra IAS, was organised by Dept. of law on 25/11/23. * A lecture on "Indian knowledge System" was delivered by Dr. Radha Ballabh Sharma on 5/10/23. * A lecture on "Breast Cancer & Awareness" was delivered by Dr. Gautam k Sharan, JNCH Bhopal on 12/10/23.
Activities related to women empowerment / spiritualism / professional development programme for teaching staff.	* A residential camp for students and a Faculty Development Programme on "Indian Culture and spirituality" was organized from 28 May to 02 June 24.
13. Was the AQAR placed before the statutory body?	Yes

<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
College Governing Body	24/04/2024
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2024	19/12/2024
15. Multidisciplinary / interdisciplinary	
<p>National Education policy 2020 (NEP) envisions a massive transformation in the education system through its five guiding pillars of - Access, Equity, Quality, Affordability, and Accountability. In higher Education NEP 2020 provides valuable insight on various aspects of education, the foremost being moving towards a multidisciplinary/interdisciplinary approach. As an affiliated autonomous college we are offering vocational and open elective courses in different streams that have a combination of arts, commerce, computer, and science subjects by the new syllabus designed by the Higher Education Department, Govt. of M.P. Different departments of the institution are offering vocational and certificate courses in Medicinal plants, ICT skills, Python Programming, Accounting and Tally, Indian Politics, Human Values & Professional Ethics, MS Office, Web designing, Banking & Insurance. The students are given the flexibility to choose elective courses offered by various departments of the college. These certificate and vocational courses are designed so as to incorporate interdisciplinary and multidisciplinary approaches. Organisation of competitions and events involving students of all disciplines shows our tenacity towards developing and promoting interdisciplinary approach in teaching learning process of our institution.</p>	
16. Academic bank of credits (ABC):	
<p>Academic bank of credits (ABC): Academic Bank of Credit is a virtual/digital storehouse established on the lines of the National Academic Depository (NAD) that contains the information of the</p>	

credits earned by the individual student throughout their learning journey. It is the system that promotes and facilitates academic mobility of the students giving them the freedom to study across the Higher Education Institutions in India with the help of a credit scheme mechanism. As per the instructions of the Department of Higher Education, Govt. of M.P our institution has also initiated the process of depositing the record of credit earned by the students in their regular courses and additional credits earned through MOOC courses of SWAYAM, NPTEL, and other platforms in the Academic Bank of Credits. For this purpose, the students are asked to create their ABC-ID. To facilitate the creation of ABC-ID by the students a tutorial video on the creation of ABC-ID, by the Department of Computer Science and Applications is available on the official YouTube channel of the college. The link to the video is also provided on the website of the college. Once the students have created their ABC-ID, the IDs are collected via Google form by the autonomous cell of the institution for further process. For the session 2023-24 ABC - ID of all the students under autonomous cell has been generated.

17.Skill development:

Skill development: National Education Policy (NEP) 2020 focuses on integrated knowledge acquisition and upgrading human skills towards empowering the youth for employment opportunities. NEP 2020 suggests that focusing on providing only an academic base and the absence of training or skill development has significantly contributed to a situation where our workforce is under-skilled and hence not able to participate fully in the social and economic development of the nation. To develop skills among the students' certificate/vocational courses such as nutrition and Dietetics, Retail Management, Web Designing, Medicinal Plant, Personality Development, Management of Nutrition in Life Cycle, Web Development using PHP and My SQL, Web Designing, Accounting and Tally, ICT skills, Python Programming, Indian Politics, Human Values & Professional Ethics, MS Office, Web designing, Banking & Insurance as per the guidelines of Department of Higher Education M.P. government has been introduced. Field projects are also included as an integral part of our curriculum. Workshops on skill development are a regular feature of our institutions. In the session 2023-24 Career and placement cell of the college in collaboration with Infosys Unnati Foundation organized one month (01/02/24 - 06/03/24) Skill Development classes for the students of the institution. Career and placement cell in association with AISECT university organised 60 hours training programme for students on topics -Communication skills, Cyber security, Digital marketing and Entrepreneurship

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): Indian culture and ancient Indian knowledge are unparalleled and wonderful. National Education Policy (NEP) 2020 emphasizes upholding India's cultural legacies and ancient wisdom. Guided by Sai Education objectives our institutions since its inception have been working on preserving and promoting Indian culture and knowledge system. Yoga and Meditation classes are integral parts of the curriculum. Spiritual camp on Indian culture and spirituality is a regular feature of our institutions. Study of the works of ancient Indian mathematicians 'scientists, writers form an integral feature of the curriculum of the science and arts stream students. Language is a medium for comprehension, expression, and communication, as institutions accommodate students from both Hindi and non-Hindi backgrounds, to facilitate the teaching learning process we have adopted a bilingual mode for teaching. The syllabus designed by the institution is in both Hindi and English. The examination system of the college is also bilingual. Another regular feature of the college is the presentation of the culture, language, customs, and traditions of different States of India by students which is also a part of the curriculum of B.Ed. The institution also celebrates Jayanti's of spiritual gurus and saints. Programmes such as Traditional day, Bhasha Sangam, Skits depicting our ancient culture and traditions act as a tool for integration of Indian knowledge system in

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): Outcome Based Education (OBE) which is core of National Education Policy (NEP)2020 is a student centric teaching and learning methodology that articulates ideas of what students are expected to know and be able to do once they have completed a course. It is a methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. All the departments of the college design syllabi based on UGC's initiative of LOCF (Learning Outcome Based Curriculum Framework)which has specified program and course outcomes. Field visit and field projects are integral part of the curriculum so as to provide outcome based education. The assessment and evaluation process are carried out through tests, assignments, presentations, projects, practical's, etc.

20.Distance education/online education:

. Distance education/online education: The salient feature of the

COVID-19 pandemic has been the transition from face-to-face learning to online learning. Online education has broken all geographical barriers promoting interaction between experts and students irrespective of the time or location of both parties involved. During COVID-19 the faculty of the college had made use of technology tools - Google Classrooms, Zoom, and videos as, teaching-learning aids. The trend that started with the COVID-19 pandemic is continued thus providing a blended teaching-learning experience. Organization of lectures and workshops on different topics of the syllabus by different departments in hybrid mode is a regular practice of the college. Learning material in the form of e-content has been prepared by various faculties of the college. Some of the faculties have also prepared e-content for the Department of Higher Education, M.P. In this context for session 2023-24 Dr. Neena Arora HOD chemistry developed two modules of e-content for B.Sc. IIyr . Students are also encouraged to take up online courses on SWAYAM-NPTEL platforms. A total of 125 students had enrolled themselves for various courses on SWAYAM - NPTEL I session 203-24 .The college has been approved study centre of Madhya Pradesh Bhoj Open University since 2008 for B.Ed. The college has been approved study centre of Madhya Pradesh Bhoj Open University since 13 October 2021 for other courses. Courses in which students can take admission are B.Sc., B.A., B.Ed, M.S.W.

Extended Profile

1.Programme

1.1 03 (Programme Specific - 17)

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 412

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 187

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 403

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 450

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 57

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 Number of programmes offered during the year:	03 (Programme Specific - 17)
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File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 Total number of students during the year:	412
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File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	187
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	403
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File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 Number of courses in all programmes during the year:	450
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File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	57
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	67 (31 Associate Professors 36 Assistant Professors)
Number of sanctioned posts for the year:	
4.Institution	
4.1	3040
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	49
Total number of Classrooms and Seminar halls	
4.3	135
Total number of computers on campus for academic purposes	
4.4	472302
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution follows the curriculum set by the Central Board of Studies, Department of Higher Education, M.P., Bhopal and adopted NEP 2020 from the 2021-22 academic session. The curriculum was revised to align with program-specific and course outcomes that address local, regional, national, and global developmental needs.

Each department has a Board of Studies (BOS) comprising faculty

and external experts, who review and approve the syllabus. The BOS ensures the relevance of each course by revisiting it annually to incorporate academic trends, industry demands, and constructive feedback from industry professionals and alumni.

Program outcomes are designed to help students acquire knowledge, skills, and competencies. For UG programs, outcomes focus on understanding concepts and communication skills. PG programs emphasize mastering subject knowledge, applying it in real-world scenarios, and preparing students for higher studies and industry-ready careers.

The curriculum includes activities like village service, Panchayat visits, field excursions, industrial visits, and interactions with local NGOs, alumni, and community leaders to enhance real-world learning. Internships and project work further ensure exposure to the developmental needs of both local and national contexts.

The institution's SWAYAM/NPTEL local chapter, established in 2020, offers online courses to empower students, making them more adaptable to national and global challenges. The college has also introduced the Academic Bank of Credit (ABC) system to facilitate credit recognition, transfer, and accumulation, supporting flexible learning.

The success of the curriculum is reflected in increased employability, higher placement rates, and students gaining admission to prestigious institutions.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisatyasaiedubpl.org/iqac/iqac%20program%20outcomes%202023-24.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

297

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

70

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Sri Sathya Sai College for Women is committed to not only enhancing the academic and professional capabilities of its students but also to cultivating human values and character development. The institution strives to prepare students for successful careers while encouraging them to lead exemplary lives based on strong ethical principles. Gender sensitization is woven into the curriculum, with various subjects addressing this issue. Foundation courses incorporate literature-based materials, such as stories and poems, to explore gender topics, while Political Science includes feminist perspectives. History discusses themes like the "Status of Women in Medieval India," and Psychology brings in psychological viewpoints on gender. This combination of theoretical knowledge and practical learning fosters a comprehensive understanding of gender awareness. The college emphasizes human values through the study of the Indian Constitution and Commonwealth literature. It also offers a value-added certificate course in Professional Ethics and Human Values for both undergraduate and postgraduate students. To further promote these principles, the college organizes activities such as essay writing, debates, workshops, and street plays. Professional ethics are integrated into various subjects, including Political Science, Computer Science, History, Psychology, and Commerce, stressing their importance in professional life. Vocational courses are provided to deepen students' understanding of professional conduct. Environmental sustainability is a core focus, with workshops, seminars, field excursions, and plantation drives promoting awareness. All undergraduate students are required to take an "Environmental Studies" course to highlight the importance of environmental issues for future generations.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

8

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

16

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

117

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

A. All 4 of the above

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/igac/Stakeholders%20feedback%20Report%202023-24.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/igac/Stakeholders%20feedback%20Report%202023-24.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

431

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

208

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution emphasizes holistic student development, encompassing academics, human values, art, culture, and spirituality. Through induction programs, newly admitted students are introduced to the institution's ethos, values, curriculum, and faculty. The heads guide students to identify their goals and aspirations. The syllabus and teaching methods are shared to ensure students are familiar with expectations. Students' learning levels are assessed through quizzes, psychometric tests, and achievement tests to identify slow, medium, and advanced learners. Continuous evaluation takes place through class tests, assignments, presentations, and various activities. For slow learners, the institution provides special attention via the Mentor-Mentee system, where individual teachers guide students based on their abilities. Peer tutoring is encouraged, and students' achievements, even small ones, are celebrated to build confidence and motivation. Learning materials are explained bilingually, and interactive games and oral activities are used to engage slow learners. Tailored exercises start at simpler levels and gradually increase in difficulty. Extra classes are organized to address specific needs, offering a comfortable learning pace. Audio-visual aids and additional course materials support slow learners' comprehension, ensuring they receive the help needed to thrive academically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Policy%20on%20slow%20and%20advanced%20learners.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2024	431	57

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student-centric teaching methods prioritize active learner participation, unlike traditional systems where the teacher leads and the student remains passive. This approach fosters engagement and caters to individual learner needs and goals. It includes experiential, participative, and problem-solving learning, where students actively participate through group projects, role plays, hands-on training, workshops, and presentations. Participative learning enhances critical thinking, decision-making, and self-reflection. Students engage in discussions, paired work, and collaborative activities, improving their interactive and communication skills. Involvement in organizing events builds leadership and teamwork qualities. Creative activities like poster presentations, book reviews, and research papers foster free expression. Access to books and digital materials encourages self-study and the exploration of new ideas. Departments host guest lectures and workshops to expand knowledge beyond the syllabus. Students are also urged to write review articles and prepare question banks. For experiential learning, students participate in educational trips, field visits, laboratory sessions, and industrial tours, providing real-world exposure to enhance their learning experience.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/2.3.1 stud centric methods ict tools.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and

learning

ICT-enabled tools enhance teaching by increasing student motivation, developing cognitive skills, and supporting both indoor and outdoor learning. These tools not only innovate academic learning but also speed up information transfer, making the learning process more engaging.

The institution has equipped classrooms with advanced technology, providing each department with computers, laptops, printers, and access to social media for communication with students. The campus is Wi-Fi enabled to support digital learning. Teachers use platforms like Google Meet, Zoom, and Google Classroom to deliver lessons, manage course materials, quizzes, assignments, and evaluations. Audio-visual resources such as videos aid in effective communication, while the institution's YouTube channel streams academic content, seminars, workshops, and conferences. Online tools like concept maps and mind maps are used for student-centric activities, and PowerPoint presentations enhance the teaching process. Seminars, workshops, and guest lectures are conducted in hybrid mode, promoting ICT-enabled learning. The benefits of ICT tools in education include interactive and global learning, instant feedback, multimedia presentations, access to vast information, adaptation to technological advancements, collaborative and remote learning, and personalized learning opportunities. These tools help make education more engaging, accessible, and effective for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisatyaiaiedubpl.org/Resources/e_resources.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution's autonomous cell prepares the academic calendar based on the guidelines of the Department of Higher Education (MP) and Barkatullah University, Bhopal. With the IQAC Coordinator's consent, key events for the session are planned, including important academic and extracurricular activities. The syllabus is reviewed and finalized by the Board of Studies after approval from the Central Board of Studies.

At the beginning of the academic session, teachers create a monthly teaching planner, detailing the distribution of the syllabus. The schedule for Continuous Comprehensive Evaluation (CCE), assignment tests, practical exams, semester exams, and annual exams are set. Vacation and festival holidays are also included. Regular faculty meetings, including the principal and exam controller, ensure smooth planning for internships, CCE submissions, and departmental activities. The academic calendar also outlines major events like Annual Day, Sports Day, Youth Festival, and departmental activities. A general timetable is prepared for all programs, specifying class schedules and room allotments. Teachers maintain a teaching diary, signed by the Head of Department and Principal for verification at the end of the session. Timetables, accessible on the college website, include day-wise, period-wise details and are shared with students and faculty through notice boards, WhatsApp groups, or the website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

57

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

47

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1117

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

34

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has integrated Information Technology (IT) into its examination procedures to streamline registration, admit card generation, and result preparation. Each Head of Department (HOD) submits a panel of examiners, who are appointed as paper setters after approval from the examination committee. After exams, evaluation is carried out by the same examiner, with marks for practicals, CCE, internships, and dissertations submitted to the IT Cell for processing. The IT Cell generates tabulation sheets and mark sheets, which are signed by the registrar and displayed on the college website. The college employs both non-traditional and traditional methods for CCE evaluations, with exams organized as per a pre-decided schedule. CCTV cameras are installed for surveillance across the campus. The examination cell provides secure facilities for printing question papers, seating plans, admit cards, and result preparation. During the COVID-19 pandemic, open book exams were conducted, with question papers uploaded online and shared through WhatsApp groups. Following the NEP 2020, the college adopted the CBCS system, offering credit-based courses and skill development through online or offline certificate programs. Students must maintain 75% attendance to be eligible for exams. Results and circulars are shared via the website and

WhatsApp groups, and student grievances related to exams are promptly addressed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/2.5.3 IT integration and reforms in examinati on procedures and processes.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are clearly defined and communicated to students, with details available on the college website. An orientation program at the start of the session helps students familiarize themselves with these outcomes and available development opportunities. The college focuses on the holistic development of students, emphasizing life skills, communication, and human values. Students are encouraged to engage in extracurricular activities such as NSS, NCC, sports, and cultural events. They must join one of the nine societies, including Current Affairs, Cultural, Debate, and Sports, which organize activities to raise awareness about daily life issues. Active participation in class activities like webinars, seminars, quizzes, and group discussions is also encouraged. Departments specify their programs and align their curriculum with the college's mission to ensure it supports the achievement of POs, PSOs, and COs. Continuous evaluation through various methods like assignments, presentations, reports, and quizzes helps assess student progress. Feedback is collected regularly to improve teaching and learning. To motivate students, medals and awards are given for academic excellence, with gold medals awarded to those with the highest marks. Students are further encouraged through other incentives for outstanding performance.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.srisatyasaiedubpl.org/iqac/iqac%20program%20outcomes%202023-24.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the start of each session, every department outlines its programs and reviews the alignment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). The curriculum is developed to ensure strong alignment with the college's mission and vision.

Department Heads (HODs) collaborate with faculty to assess whether the specified outcomes have been achieved, addressing any shortcomings and taking corrective actions. POs, PSOs, and COs are regularly evaluated and communicated to students. Continuous Comprehensive Evaluation (CCE) is conducted through various assessments such as assignments, class tests, model making, poster presentations, field reports, industrial reports, PowerPoint presentations, group discussions, and e-chart creation. These activities support students in achieving the desired outcomes. Student feedback is collected regularly, and suggestions for improvement are actively sought. Medals are awarded based on academic performance, with gold medals given to top achievers. Other awards and incentives are also provided to motivate students to excel and achieve high marks, fostering a culture of academic excellence and continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/PDFs/Criteria%20/2.6.1.%20Attainment%20of%20POs%20and%20COs.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

186

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.srisatyasaiedubpl.org/Autonomous/Autonomous%20Progress%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.srisatyasaiedubpl.org/igac/student%20survey-response%20analysis%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Sri Sathya Sai College for Women emphasizes academic excellence through a robust research framework that ensures ethical, quality-driven, and impactful outcomes. The college has established clear policies on research promotion, ethics, and plagiarism, with dedicated research centers in Political Science, Chemistry and Hindi. Faculty are encouraged to publish articles, patents, books, and chapters, and organize seminars and workshops. The infrastructure includes advanced laboratories, a well-equipped auditorium, Wi-Fi-enabled departments, and an IT cell supporting student projects.

The college has conducted many activities, including Educational visits, Guest lectures, and workshops. The institute also publishes

the peer-reviewed biannual journal HIGHBROW. Collaboration with industries and research institutions is facilitated through eight MoUs, promoting student training and research.

The college has 22 registered research scholars, 14 Ph.D.s awarded, and 13 research guides across various disciplines. It organizes over 100 academic events and provides access to an extensive library with INFLIBNET facilities. Minor research projects and two patents in Computer Science further contribute to its research legacy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisatyaiaiedubpl.org/Standards,%20Policies%20&%20Procedures/Research%20Promotion%20Policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

01

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Entrepreneurship Development Cell uses a variety of activities to encourage aspiring entrepreneurs to talk about and develop their own business ideas. The cell invites renowned motivational speakers and entrepreneurs to engage with our young students. The organization gives mentorship help so they may bring their innovative ideas to market. Funding for small-scale research initiatives is encouraged. Through funding from various sources like DST research infrastructure has been established. The Institute has established a central research lab in addition to other research labs in the corresponding departments. Everyone can use the lab's numerous tools which include millipore, HPLC, microwaves, and other equipments to research and grow via publishing research articles.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Flagship%20Programmes/saksham.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	https://www.srisatyasaiedubpl.org/NAAC/3.4.2 PHDs registered per teacher.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/PDFs/Criteria%203/3.4..4.1 books and chapters .pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

24,100

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Engaging in extension activities allows students to positively impact society by addressing community needs and promoting social welfare. Through initiatives like NSS, NCC, Youth Red Cross, and departmental programs, students have worked in areas like Godgram, Chota Kheda, and nearby slums, focusing on education, health, and social awareness. Key activities include environmental protection, health and hygiene camps, visits to old age homes and disability centers, gender sensitization, eco-friendly initiatives, women empowerment, blood donation drives, and support for sustainable farming practices.

These activities instill a sense of responsibility, environmental consciousness, and civic pride among students. Participation in cleanliness campaigns and tree planting fosters a connection with nature, while health check-ups and blood donations contribute to community well-being. Advocacy for traffic rule adherence and active participation in the Swachh Bharat Abhiyan encourages responsible citizenship.

The impact of these activities is profound, with students gaining a deeper understanding of societal issues, such as gender equality, human rights, and voter engagement. Street plays, short films, and workshops effectively communicate key social messages. Extension programs also foster empathy by engaging with elder citizens and differently-abled children, promoting emotional well-being. The NSS team's recognition in competitions highlights the

success of these outreach efforts, helping students develop essential life skills while making a positive contribution to society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/3.6.1_extension_activities_in_the_neighbourhood_community.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

17

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

4

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is dedicated to providing optimal utilization and availability of physical infrastructure, aligning with its vision of empowering women through value-based education to actively contribute to nation-building. The college offers a wide range of sports facilities, including three large multipurpose outdoor playgrounds for athletics, cricket, football, hockey, volleyball, basketball, khokho, badminton, as well as indoor facilities for table tennis, carom, chess, yoga, martial arts, and a gymnasium. The infrastructure is used for regular sports activities, intra-collegiate competitions, and NCC events, in accordance with the Department of Higher Education, the Government of M.P., and the

Affiliating University.

The infrastructure is regularly assessed and updated based on feedback from institutional heads, faculty, and students. This includes the addition or improvement of classrooms, labs, and computer facilities to meet academic and extracurricular needs. The college has 41 classrooms, including 9 with LCD facilities, and offers extensive IT resources, including 180+ computers, an e-content development room, and Wi-Fi-enabled facilities across the campus. The library, covering 10,000 sq. ft., offers 35,488 books and 6000+ e-journals, with modern amenities for student and staff use.

Additional facilities include music rooms for vocal and instrumental courses, as well as extracurricular spaces for seminars, workshops, and other events, ensuring optimal use of resources throughout the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://srisatyasaiedubpl.org/Gallery/infrastucture.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers comprehensive facilities for cultural activities, sports, and yoga. The Music Department is equipped with two well-furnished rooms containing instruments such as harmonium, tabla, dhapli, tanpura, and manjeera. For sports, the college has three large multipurpose outdoor playgrounds for athletics, cricket, football, hockey, volleyball, basketball, kho-kho, and badminton. Indoor games like table tennis, carom, and chess are also available, along with a gymnasium. Sports activities are organized in line with the timetable of the Department of Higher Education and the Government of M.P. The college hosts intra-collegiate competitions on its grounds.

A Yoga center in the Bhajan Hall, supervised by Dr. Sarita Kushwah, offers yoga sessions for students and staff. The college also features a well-equipped assembly hall, seminar hall, and open stage for cultural events. The air-conditioned seminar hall, with a seating capacity of 100, is used for conferences, seminars,

guest lectures, and other activities. For larger gatherings, the college has a spacious hall that accommodates over 250 people, ideal for annual functions and cultural programs. The college encourages student participation in music, dance, and fine arts, providing instruments like tabla, guitar, drum sets, and synthesizers for inter-collegiate events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Gallery/co-curricular_activities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

228900

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sri Sathya Sai College for Women has been fully automated since 2004 using the ILMS software, Softake Gladulas (Personalized) Version 3.0. This software automates various library activities such as data entry, issue and return of books, renewals, and member logins. It is designed to manage the entire library management process, capturing all activities related to the library, including stocks like books, periodicals, and back volumes. The issue and return process is fully automated, with manual cards maintained as supporting documents for students and faculty. Additionally, alumni data is stored within the system. The software generates various reports useful for committees and inspections. Regular updates are provided through an Annual Maintenance Contract (AMC). Softake Gladulas streamlines library functions such as acquisition, cataloguing, and circulation, making library tasks more efficient and organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/4.2.1_library_details.php

4.2.2 - Institution has access to the following: B. Any 3 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

128386

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

135

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a robust ICT policy, updated based on the allocated budget, and is supported by a dedicated ICT cell. The institution is well-equipped with over 180 computers, networking equipment, and associated peripherals to support ICT needs across the campus. It has separate computer labs for UG and PG students, along with a computer literacy lab featuring an LCD projector, smart board, and internet access. All departments, including the library, B.Ed., Law, and offices, are provided with adequate computing and printing facilities.

The college benefits from 1 Gbps broadband internet connectivity, upgraded from a 16 Mbps leased line during the pandemic to facilitate online classes. Wi-Fi coverage is available campus-wide with 8 Wi-Fi devices, and necessary network cables and equipment have been installed in the main building. Departments with desktop facilities are equipped with cameras and speakers/microphones. The institution also maintains an active firewall license for internet access control, and all systems accessing the internet have licensed antivirus software.

Key IT facilities include computer systems, lecture capturing

systems, smart boards, projectors, visualizers, video conferencing systems, photocopiers, high-speed laser and color printers, document scanners, CCTV surveillance, firewalls, webcams, handycams, an optical fiber network, LED TVs, amplifiers, biometrics, and antivirus protection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/4.3.1 IT and internet facilities.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
457	135

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: B. Any three of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Resources/e_resources.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

622768

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a well-defined mechanism for managing its infrastructure and facilities. A committee, appointed by the Principal at the beginning of each session, oversees all civil and electrical maintenance work. The Purchase and Finance Committees handle maintenance-related purchases. Purchases follow the "Madhya Pradesh Bhandar Kray Niyam," with quotations requested based on requirements. The Purchase Committee reviews all quotations, approves the lowest rates, and maintains a comparative chart. Purchased items are recorded in a stock register, and payments are made after the relevant department verifies satisfaction. Payments are processed online or by account payee cheque, with TDS deductions as per government rules.

The college undergoes internal audits by a Chartered Accountant and external audits by the Local Fund, M.P. Government. The Head of the Computer Department manages the IT infrastructure, including computers, smartboards, printers, scanners, CCTV surveillance, firewall protection, and more. The Sports Officer is responsible for maintaining sports equipment, while a Library Committee oversees library operations, including the purchase and

maintenance of library resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyaiaiedubpl.org/Standards,%20Policies%20&%20Procedures/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

178

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisatyasaiedubpl.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

311

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

46

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

06

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Barkatullah University-affiliated colleges have not held Student Council elections in recent years, leaving them without an active council. To support student development, the college has formed nine societies that students join upon admission. These societies, including the Literary, Discipline, Cultural, Current Affairs, Debate, Environment, Dramatics, Philanthropic, and Sports Societies, offer students a platform to showcase their talents and grow academically and personally.

Cultural and Dramatics Societies organize events like the annual function, Garbha dance, skits, and painting competitions. The Current Affairs and Debate Societies host quizzes, group discussions, and extempore events. The Environment Society focuses on sustainability, promoting tree planting and organizing eco-friendly workshops. The Philanthropic Society fosters empathy through initiatives like distributing clothes to employees. The Sports Society organizes an annual sports meet, while the Literary Society celebrates poets' birthdays with recitations, essays, and poster competitions.

The college also emphasizes student involvement in academics through their participation in the Board of Studies, departmental newsletters, and the annual college magazine, "Divya." Students contribute to newsletters and the Microbiology Society, "Microilluminati." They also have a say in hostel mess and canteen management and help allocate funds for cultural events, fostering leadership and responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/5.3.2_student_council_and_representation_of_students.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

18

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Srijan Alumni Association of Sri Satya Sai Mahila Mahavidyalaya organized several enriching programs in 2024. In January, they participated in the two-day seminar 'Parampara Mein Sadhu-Sanyasi' hosted by the Madhya Pradesh Lok Kala Evam Boli Vikas Academy. Mrs. Neelima Gurjar facilitated the program's coordination between the academy and the college, with Dr. Megha Singh, Dr. Anuradha Singh, and 40 students attending. Students submitted research articles based on the seminar, earning certificates from the academy. Additionally, a cultural tour to Lokrang at Ravindra Bhawan was arranged for the students.

On February 24, 2024, Srijan organized 'Yuva Samvad,' a career guidance program aimed at helping students with future career prospects. Chief speaker Lakshmesharan Mishra shared valuable insights on clearing civil service exams, while Srijan Sanstha President Mrs. Pooja Saxena motivated students with her experiences. The program saw widespread participation.

In collaboration with Dharohar Sanstha, Srijan also hosted 'Various Dimensions of Culture' at Babulal Gaur Mahavidyalaya, BHEL Bhopal, on March 19, 2024. Students showcased their artistic talent through wall paintings. Dr. Rupa Guha Nandi and Dr. Renu Srivastava represented the Alumni Association at the event.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/ALUMNI.php

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is guided by effective leadership aimed at empowering students, particularly women, through education that fosters self-worth and provides access to opportunities. By integrating spirituality, the institution enhances students' integrity, empathy, and responsibility. The governance structure is supported by well-defined policies, attendance registers, and a collaborative approach involving the Principal, Heads of Departments, faculty, and student representatives, ensuring the institution's progress. Students actively participate in all committees, with representation in events like YuvaUtsav and Bhasha Utsav.

The college envisions the empowerment of women through value-based education, enabling them to contribute to nation-building and social reconstruction. This is supported by initiatives such as seminars, workshops, field visits, and health check-ups. The institution also engages in community service, including teaching slum children during holidays. The college follows a decentralized and participative management system, with faculty and students playing a role in academic and administrative decisions. Syllabus revisions and new programs are carried out through collaborative efforts. The Principal oversees academic activities, ensuring the regular checking of teaching diaries and attendance. Overall, the institution emphasizes discipline, love, service, and spiritual

growth, in line with its mission of holistic student development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/6.1.1_governance_of_the_institution.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership in the women's college is reflected in decentralization and participative management, involving multiple stakeholders in decision-making processes. The governance structure includes the Board of Trustees, Advisory Committee, Governing Council, Academic Council, College Council, Heads of Departments, IQAC Coordinator, and students. These bodies ensure collective participation in administration. Since attaining autonomous status in 2018-19, the institution has decentralized policy and decision-making, with faculty representation on both the College Governing Body and the Autonomous Governing Body.

The college employs well-trained personnel who effectively plan, monitor, and execute various tasks, including organizing National Seminars and workshops. Teachers actively participate in the Board of Studies, contributing to syllabus changes and exam reforms. Students are members of nine committees that oversee cultural, educational, and social activities, with guidance from faculty in charge of these committees.

Additionally, students and teachers collaborate on committees focused on hostel management, the Amalgamated Fund, feedback analysis, and college facilities. At the start of each academic session, the College Council meets to allocate portfolios to faculty members, ensuring the smooth planning and execution of activities across departments. This collaborative approach ensures that all stakeholders contribute to the college's growth and success.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/6.2.1_institutional_strategic_perspective_plan.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college attained autonomous status in 2018-19 and follows the Barkatullah University syllabus, adhering to the guidelines set by the University Grants Commission. Since 2021-22, the college has implemented the National Education Policy (NEP), introducing elective, vocational, and certificate courses alongside traditional major and minor papers. The teaching process blends traditional methods with modern tools like smartboards, online materials, and Inflibnet, enhancing the learning experience. The college organizes various academic activities through societies and cells, including lectures, workshops, and seminars. The Research Development Cell encourages faculty to attend conferences, present papers, write books, and guide student research. The college also publishes a journal that invites contributions from both faculty and students. The Governing Body, comprising 16 members, oversees the college, with the Principal being the overall in charge. The college's administration operates under the IQAC, which includes an Autonomous Cell, an Academic Council, and nine non-statutory committees like NCC, NSS, Anti-Ragging, and Placement Cells. The administrative body manages various committees related to finance, admissions, scholarships, and maintenance. The college emphasizes decentralization, delegation of authority, and participative governance to ensure efficient functioning in all academic, administrative, and extracurricular domains.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Strategic%20Planning%20&%20Deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college's Governing Body comprises 16 members: 7 from the Trust, 1 from the University, 1 from Higher Education, 1 donor, 1 from BHEL, and 5 from the institution. The Principal, who reports to the Governing Body, oversees the entire college and its operations. Under the Principal, the IQAC manages various committees and cells, including NCC, NSS, Research, Anti-Ragging, Green Audit, Sexual Harassment, Grievance Redressal, Placement (Vivekananda), and Legal Aid. The IQAC also oversees the Alumnae Association. The college's administrative structure includes committees for Finance, Admission, Purchase, Building, Maintenance, Hostel, Scholarships, and Canteen. The office staff consists of a Head Clerk, Junior Clerks, and Class IV employees, while the accounts section is managed by the Head Accountant, Accountant, Cashier, and Assistants. Appointments are made following university ordinances (Madhya Pradesh Vishwavidyalaya Adhiniyam 1973, statute 28), with guest faculty hired as per the College Governing Body's terms. The IQAC, established in 2004, oversees the Autonomous Cell, an Academic Council, and 9 non-statutory committees. It ensures the effective management of teaching departments, non-teaching staff, and the library, supporting the college's academic and administrative functions.

File Description	Documents
Paste link to Organogram on the institution webpage	https://srisatyasaiedubpl.org/Institute/Organogram.jpg
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/institute_policies.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution offers comprehensive welfare measures and career development programs for both teaching and non-teaching staff. Regular training, orientation, and workshops are organized to enhance skill development and familiarize staff with new procedures. Welfare measures include gratuity, pension, leave benefits (casual, medical, earned, maternity), and timely salary disbursement. Teaching staff are granted duty leave for academic programs, and they enjoy free participation in seminars and conferences. The college also provides INFLIBNET and Wi-Fi facilities, along with support services such as free parking. Both teaching and non-teaching staff benefit from the ESI facility and prompt provident fund loan facilitation. Special initiatives for non-teaching staff include computer basics courses, renovated hostel quarters, and festival gifts. Additionally, the college staff council contributes financially to the welfare of non-

teaching and class IV staff. To foster holistic education, the college emphasizes the professional development of faculty through Faculty Development Programs (FDPs), Induction Programs, and technology-based training. Faculty members actively participate in online FDPs and other interactive programs to adopt innovative teaching methods. The integration of Information, Communication, and Technology (ICT) has enhanced the teaching-learning process. These efforts support the overall educational environment, under the guidance of the principal, ensuring effective administration and academic progress.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Institute/staff_welfare.php

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

26

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution ensures financial transparency and accuracy through a continuous internal audit process, where financial transactions are initially scrutinized by the officer in charge and then verified by the Finance Controller, Deputy Finance Controller, and Principal. The Director and Section Officer (Accounts) closely monitor income and expenditure, and a Purchase Committee follows government guidelines for purchases. The institution conducts regular external audits, including a statutory audit by a Chartered Accountant every year and a Local Fund audit as per government regulations. The audit assesses the financial statements for material misstatements, verifying the accounting principles and estimates used by management. Any audit objections are addressed promptly by the Principal, with the concerned authorities, such as the Chartered Accountant and the Department of Higher Education, providing resolutions within 24 hours. If an objection remains unresolved, a final report is prepared, and further queries are communicated to the Principal for resolution, ensuring financial discipline and transparency. The institution fosters academic and administrative growth for both faculty and staff through continuous development programs. The management prioritizes employee welfare, which has led to a motivated and engaged workforce, increased productivity, and higher retention rates. Employee-friendly policies have created a healthy, loyal, and satisfied workforce, contributing to the overall success of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/igac/financial_audit.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has a well-defined financial policy to optimize fund utilization. The annual budget is prepared by the finance committee, taking into account the college's needs and development goals. The UGC Committee proposes and allocates funds under various heads, and upon approval, disburses the funds while maintaining records. The finance committee ensures transparent utilization of these funds as per government rules. The college follows a systematic procedure for purchases, where departmental proposals are invited, tenders are opened, and the best bid is selected. Expense records are maintained by the respective committees. The college fully utilizes government and non-government grants in the best interests of its stakeholders. It also welcomes donations, prizes, and endowments from staff, alumnae, and guardians. Resource mobilization strategies, including fundraising through alumnae and other stakeholders, are discussed in staff and finance committee meetings and approved by the governing body. The college also explores revenue-generation opportunities, such as using the computer laboratory, seminar halls, and library for multiple purposes. Additionally, well-equipped laboratories are used for internships by students from other colleges, contributing to the college's funds. Overall, the college ensures the optimal utilization of available financial

resources for its growth and development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/institute_policies.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has significantly contributed to the institutionalization of quality assurance strategies, leading to continuous improvements since the last NAAC accreditation.

Practice I - Improvement in Teaching and Learning Methods: IQAC has enhanced the teaching-learning process by integrating ICT and expanding library resources. Regular meetings are held to collect and analyze feedback from stakeholders for qualitative improvement. The focus is on student-centric learning, including experiential and participative learning, problem-solving, group projects, workshops, and hands-on training. Interactive methods, such as role plays and presentations, encourage student communication and critical thinking. Students are also involved in event organization, fostering leadership and teamwork. Guest lectures, workshops, and field visits provide additional learning opportunities, promoting self-study and creativity. Departments utilize ICT tools and online platforms like Google Meet, Zoom, and Google Classroom for lesson delivery, evaluations, and communication. Audio-visual aids and interactive tools like mind maps are used to enhance teaching.

Practice II - Internal and External Academic Audit: Under IQAC guidance, an academic audit committee promotes innovation and assesses academic work across departments. The audit encourages self-evaluation, monitors teaching methods, and facilitates collaboration with reputed institutions through MOUs.

Other Initiatives: IQAC also promotes sustainability with eco-

friendly initiatives like rainwater harvesting pathways, solar panels, LED lighting, and tree plantation programs. The Computer Department manages e-waste disposal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/6.5.1_internal_quality_assurance_cell_contribution.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution regularly reviews its teaching-learning processes, structures, and learning outcomes through the IQAC, in line with established norms. The IQAC plays a pivotal role in fostering greater participation and mutual understanding in the teaching-learning process. This is achieved through regular student feedback, which is collected via feedback forms from various departments, ensuring a coordinated approach to quality assurance. The IQAC focuses on integrating teaching, technology, infrastructure, and support services to enhance the teaching and learning experience. At the start of each academic year, IQAC organizes an orientation on teaching-learning pedagogies. Additionally, the Autonomous Cell conducts a weekly Faculty Development Program (FDP) to enhance faculty members' understanding of effective teaching methods. IQAC also promotes various activities to boost the institution's overall efficiency, including seminars, presentations, lectures, and MOUs with organizations like Kabbadiwala and Vindhya Herbals, along with green audits and regular meetings of the BOS & IQAC. IQAC further conducts internal academic audits to assess departmental performance, student feedback, and the maintenance of records. Feedback from students is regularly reviewed, and necessary inputs are provided to departments. The IQAC has submitted AQARs to NAAC and continuously monitors the implementation of initiatives. Notably, the institution adopted the National Education Policy (NEP) 2020, which was introduced in the academic session of 2021-22 for first-year undergraduate students. This transition was supported by comprehensive training, syllabi preparation, and the creation of e-content to facilitate the shift to a new education system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/igac/igac.php#minutes2022-23

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisatyasaiedubpl.org/Autonomous/Autonomous%20Progress%20Report%202023-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has proactively undertaken a series of measures to promote gender equity and sensitization across various aspects of campus life. These initiatives span curricular and cocurricular activities, safety measures, and support systems for the well-being of women on campus.

Gender Sensitization Policy: The college has a well-defined gender sensitization policy emphasizing respect, inclusivity, and

awareness regarding gender-related issues. Regular programs and events organized by dedicated committees ensure that students are consistently informed about their rights and responsibilities in creating a gender-sensitive environment.

SAFETY Measure: To prioritize the safety and security of all individuals on campus, CCTV cameras are strategically installed and monitored closely.

Self-Defense & Fitness: To promote physical well-being, strength, and stamina among female students, self-defence training programs, yoga, martial arts, and sports are regular features of our curriculum. These initiatives empower students with the skills and confidence to navigate various situations.

SEXUAL HARASSMENT COMMITTEE: The committee organizes seminars and lectures on women's rights, women empowerment, gender equity, sexual harassment, the POCSO Act, etc.

Legal Aid Cell and Student Counseling Centre: The institution actively contributes to legal awareness through a legal aid clinic, offering free assistance to socially and economically backward students.

In conclusion, the institution's multifaceted approach to gender equity and sensitization reflects a comprehensive commitment to creating a safe, inclusive, and empowering environment for all students

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Gender%20Sensitization%20and%20Equity%20Policy.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management of Various kinds of Waste:

I) Solid Waste Management:

Color-coded waste bins have been placed at different locations on the campus for segregation of waste at source. Biodegradable wastes are used to make manure in the compost pit within the institution. Cartons of tetra pack waste are disposed of in a bin kept by 'The Kabadiwala' which is collected by them and then further recycled.

Single-use plastic is banned on campus.

II) Liquid Waste Management:

Liquid waste generated in the institute includes sewage, laboratory, Hostel, and Canteen effluent. The use of micropipettes and microscale techniques ensures minimal use of chemicals. Laboratory water from distillation units and RO are reused for nonpotable purposes - washing and gardening purposes

Biomedical Waste Management

Biomedical wastes are segregated in specified bags and are treated within 48 hrs. Autoclaving is done to decontaminate waste by destroying pathogens, is buried in a pit that is 2 meters deep and then covered with soil & lime.

E-waste Management

E-waste generated on the campus is disposed of in a bin. All Electronic waste is sent to an approved agency. Institute has signed an MoU " Kabadiwala" for further disposal.

Hazardous chemical and radioactive waste management

Green Chemistry principles are followed by the department of

chemistry where the use of chemicals is minimized which ensures minimum generation of waste.

No radioactive waste is produced in any lab.

The institution is dedicated to sustainable waste management practices. The systematic approach involves segregation, awareness campaigns, collaborations, recycling initiatives.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

B. Any 3 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute fosters an inclusive environment through the teachings of Bhagwan Sri Sathya Sai Baba and a range of initiatives promoting equal opportunities for students from diverse cultural, regional, linguistic, and socio-economic backgrounds.

Wearing uniforms symbolizes unity and equality, while students actively participate in year-round activities without discrimination.

The college prioritizes the upliftment of socially disadvantaged, marginalized, and underprivileged students by facilitating access to government scholarships and necessary support services.

To promote national integration, the institution celebrates events like Republic Day, Independence Day, Gandhi Jayanti, and Youth Day, fostering patriotism and unity in diversity.

Interfaith dialogue is encouraged through Sarva Dharma Prayer, daily assemblies, and weekly spiritual lectures that instill values of empathy and respect for all religions.

Language inclusivity is promoted through celebrations like Hindi Diwas and Matribhasha Diwas, emphasizing bilingual communication.

Socio-economic diversity is addressed through visits to old age homes and the adopted village Tola Chhota Kheda, raising awareness on health, hygiene, and digital literacy. Regional and cultural

harmony is nurtured through events like Traditional Day and participation in Youth Festivals. The inclusive curriculum and activities like NSS, NCC, and inter-collegiate fests encourage holistic development, creating a harmonious, value-driven environment for all students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Celebrations of National Festivals such as Independence Day and Republic Day inspire patriotism through NCC parades, flag hoisting, and addresses on constitutional principles. Curriculum Integration includes a compulsory "Moral Values & Language" paper at the UG level, embedding moral and civic education. The college commemorates occasions like Gandhi Jayanti and Constitution Day to emphasize moral values and awareness of constitutional principles.

Awareness of Fundamental Duties is fostered through events like National Science Day and Ramanujan's birth anniversary celebrations. Environmental initiatives aligned with government schemes, including Swachh Bharat Abhiyan, tree plantation drives, and wildlife conservation efforts, underline environmental responsibility.

The institution promotes Legal Education and Human Rights via expert sessions on rights and duties, seminars on women's rights, and workshops on social issues and voter awareness campaigns, recognized by the Association of Democratic Reforms, deepens democratic engagement.

Through Community Engagement in literacy and health camps and Heritage Education via visits to historical sites, the college aligns with NEP-2020's emphasis on holistic development, shaping responsible and socially conscious citizens.

The sensitization of students and employees to constitutional obligations contributes significantly to the development of

responsible citizens who comprehend their rights, duties, and the values underpinning a democratic society. Through these initiatives, Sri Sathya Sai College For Women continues to play a pivotal role in shaping socially aware and responsible citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

These celebrations pay tribute to the sacrifices of great leaders and freedom fighters who laid down their lives for the country's foundation. Observing these occasions fosters community unity and empowers individuals to uphold their roles and responsibilities toward national integrity and development. Similarly, international days are significant in educating the public about

global issues, mobilizing resources, and celebrating human achievements.

To instill national pride and awareness of India's rich cultural heritage, Sri Sathya Sai College for Women actively celebrates national and international commemorative days, fostering harmony and a vibrant work environment.

In the academic session 2023-2024, the college celebrated national days such as Independence Day, Republic Day, Gandhi Jayanti, NSS Day, Ekta Diwas, Constitution Day, Hindi Diwas, Yuva Diwas, yoga day, Human Rights Day, entrepreneurship day, Teachers' Day, science day, and Makar Sankranti. college also observed international days including World Environment Day, Ozone Conservation Day, Yoga Day, World Nature Conservation Day, World Food Day, and Aids Day, promoting global awareness and sustainability among its stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice I: Education in Human Values & Spirituality

Objectives: Inspired by Bhagwan Sri Sathya Sai Baba's quote, "The cultivation of human values alone is true education," this program aims to nurture students' physical, mental, emotional, and spiritual growth, promoting human values, good manners, and moral decision-making.

Context: Students practice five core human values—Love, Truth, Righteousness, Peace, Non-Violence—through prayer, meditation, devotional music, and inspirational talks.

Practice: The morning assembly includes flag hoisting, prayers, and a thought for the day. Spiritual classes, bhajans, and a residential camp focused on Indian culture and Bhagwan Sri Sathya Sai Baba’s teachings further enhance students’ spiritual growth.

Evidence of Success: The program has led to improved academic performance, increased empathy, and better career placements. Alumni report positive personal and professional growth, while students actively engage in community service.

Challenges: Challenges include curricular constraints, diverse backgrounds, limited resources, and societal pressures for academic success.

Best Practice II: Enhancing Women’s Employability

Objectives: To improve women’s access to secure livelihoods, economic self-reliance, self-confidence, and decision-making abilities.

Context: Women face gender inequality and safety concerns. Education and skill development help overcome these challenges.

Practice: The college offers health, gender equity, and women’s rights programs, along with workshops, internships, and entrepreneurship training.

Evidence of Success: These initiatives have empowered women, enhancing their employability, personal growth, and self-reliance.

File Description	Documents
Best practices in the Institutional website	https://www.srisatyaiaiedubpl.org/Institute/institutional_best_practices.php
Any other relevant information	https://www.youtube.com/watch?v=dCbdXcyb4k o

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Sri Sathya Sai College for Women, Bhopal, is an autonomous institution, accredited with an 'A' grade by NAAC. Founded by

Bhagwan Sri Sathya Sai Baba, the college focuses on empowering women through value-based education, emphasizing Peace, Love, Righteousness, Truth, and Non-Violence. The college nurtures holistic development, addressing students' intellectual, emotional, social, and spiritual growth.

Mission and Vision: The mission centers on discipline, love, service, and spiritual practice (sadhana), offering a transformative educational experience. Its vision aims to empower women through education, enabling their active role in nation-building and social reconstruction.

Educational Practices and Objectives: The curriculum integrates Human Values, with daily activities like Sarvadharm prayers, Ved Paath recitations, and spiritual lectures. Events such as Poornima Pooja and Laksharchan enhance cultural and ethical awareness.

Student Development Programs: The college offers skill development workshops, self-defense, fitness programs, and an Entrepreneurship Cell. Students engage in community service through Narayan Seva and village adoption programs. The Legal Aid Cell and Counseling Centre provide support.

Spiritual and Cultural Integration: Residential camps, expert lectures, and mindfulness practices foster resilience. Visits to Puttaparthi inspire selfless service and love.

Impact: The college shapes students into ethical leaders, with alumni reflecting on its positive influence on their personal and professional growth. Guided by its mission, the college empowers women to excel as leaders and changemakers.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution follows the curriculum set by the Central Board of Studies, Department of Higher Education, M.P., Bhopal and adopted NEP 2020 from the 2021-22 academic session. The curriculum was revised to align with program-specific and course outcomes that address local, regional, national, and global developmental needs.

Each department has a Board of Studies (BOS) comprising faculty and external experts, who review and approve the syllabus. The BOS ensures the relevance of each course by revisiting it annually to incorporate academic trends, industry demands, and constructive feedback from industry professionals and alumni.

Program outcomes are designed to help students acquire knowledge, skills, and competencies. For UG programs, outcomes focus on understanding concepts and communication skills. PG programs emphasize mastering subject knowledge, applying it in real-world scenarios, and preparing students for higher studies and industry-ready careers.

The curriculum includes activities like village service, Panchayat visits, field excursions, industrial visits, and interactions with local NGOs, alumni, and community leaders to enhance real-world learning. Internships and project work further ensure exposure to the developmental needs of both local and national contexts.

The institution's SWAYAM/NPTEL local chapter, established in 2020, offers online courses to empower students, making them more adaptable to national and global challenges. The college has also introduced the Academic Bank of Credit (ABC) system to facilitate credit recognition, transfer, and accumulation, supporting flexible learning.

The success of the curriculum is reflected in increased employability, higher placement rates, and students gaining

admission to prestigious institutions.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisatyasaiedubpl.org/igac/igac%20program%20outcomes%202023-24.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

297

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

70

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Sri Sathya Sai College for Women is committed to not only enhancing the academic and professional capabilities of its students but also to cultivating human values and character development. The institution strives to prepare students for successful careers while encouraging them to lead exemplary lives based on strong ethical principles. Gender sensitization is woven into the curriculum, with various subjects addressing this issue. Foundation courses incorporate literature-based materials, such as stories and poems, to explore gender topics, while Political Science includes feminist perspectives. History discusses themes like the "Status of Women in Medieval India," and Psychology brings in psychological viewpoints on gender. This combination of theoretical knowledge and practical learning fosters a comprehensive understanding of gender awareness. The college emphasizes human values through the study of the Indian Constitution and Commonwealth literature. It also offers a value-added certificate course in Professional Ethics and Human Values for both undergraduate and postgraduate

students. To further promote these principles, the college organizes activities such as essay writing, debates, workshops, and street plays. Professional ethics are integrated into various subjects, including Political Science, Computer Science, History, Psychology, and Commerce, stressing their importance in professional life. Vocational courses are provided to deepen students' understanding of professional conduct. Environmental sustainability is a core focus, with workshops, seminars, field excursions, and plantation drives promoting awareness. All undergraduate students are required to take an "Environmental Studies" course to highlight the importance of environmental issues for future generations.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

8

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

16

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

117	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/igac/Stakeholders%20feedback%20Report%202023-24.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisatyasaiedubpl.org/igac/Stakeholders%20feedback%20Report%202023-24.pdf
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	

2.1.1.1 - Number of students admitted (year-wise) during the year

431

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

208

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution emphasizes holistic student development, encompassing academics, human values, art, culture, and spirituality. Through induction programs, newly admitted students are introduced to the institution's ethos, values, curriculum, and faculty. The heads guide students to identify their goals and aspirations. The syllabus and teaching methods are shared to ensure students are familiar with expectations. Students' learning levels are assessed through quizzes, psychometric tests, and achievement tests to identify slow, medium, and advanced learners. Continuous evaluation takes place through class tests, assignments, presentations, and various activities. For slow learners, the institution provides special attention via the Mentor-Mentee system, where individual teachers guide students based on their abilities. Peer tutoring is encouraged, and students' achievements, even small ones, are celebrated to build confidence and motivation. Learning materials are explained bilingually, and interactive games and oral activities are used to engage slow learners. Tailored exercises start at simpler levels and gradually increase in difficulty. Extra classes are organized to address specific needs, offering a comfortable learning pace. Audio-

visual aids and additional course materials support slow learners' comprehension, ensuring they receive the help needed to thrive academically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Policy%20on%20slow%20and%20advanced%20learners.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2024	431	57

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student-centric teaching methods prioritize active learner participation, unlike traditional systems where the teacher leads and the student remains passive. This approach fosters engagement and caters to individual learner needs and goals. It includes experiential, participative, and problem-solving learning, where students actively participate through group projects, role plays, hands-on training, workshops, and presentations. Participative learning enhances critical thinking, decision-making, and self-reflection. Students engage in discussions, paired work, and collaborative activities, improving their interactive and communication skills. Involvement in organizing events builds leadership and teamwork qualities. Creative activities like poster presentations, book reviews, and research papers foster free expression. Access to books and digital materials encourages self-study and the exploration of new ideas. Departments host guest lectures and workshops to expand knowledge beyond the syllabus. Students are also urged to write review articles and prepare question banks.

For experiential learning, students participate in educational trips, field visits, laboratory sessions, and industrial tours, providing real-world exposure to enhance their learning experience.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/2.3.1_stud_centric_methods_ict_tools.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled tools enhance teaching by increasing student motivation, developing cognitive skills, and supporting both indoor and outdoor learning. These tools not only innovate academic learning but also speed up information transfer, making the learning process more engaging.

The institution has equipped classrooms with advanced technology, providing each department with computers, laptops, printers, and access to social media for communication with students. The campus is Wi-Fi enabled to support digital learning. Teachers use platforms like Google Meet, Zoom, and Google Classroom to deliver lessons, manage course materials, quizzes, assignments, and evaluations. Audio-visual resources such as videos aid in effective communication, while the institution's YouTube channel streams academic content, seminars, workshops, and conferences. Online tools like concept maps and mind maps are used for student-centric activities, and PowerPoint presentations enhance the teaching process. Seminars, workshops, and guest lectures are conducted in hybrid mode, promoting ICT-enabled learning. The benefits of ICT tools in education include interactive and global learning, instant feedback, multimedia presentations, access to vast information, adaptation to technological advancements, collaborative and remote learning, and personalized learning opportunities. These tools help make education more engaging, accessible, and effective for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisatyasaiedubpl.org/Resources/e_resources.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution's autonomous cell prepares the academic calendar based on the guidelines of the Department of Higher Education (MP) and Barkatullah University, Bhopal. With the IQAC Coordinator's consent, key events for the session are planned, including important academic and extracurricular activities. The syllabus is reviewed and finalized by the Board of Studies after approval from the Central Board of Studies.

At the beginning of the academic session, teachers create a monthly teaching planner, detailing the distribution of the syllabus. The schedule for Continuous Comprehensive Evaluation (CCE), assignment tests, practical exams, semester exams, and annual exams are set. Vacation and festival holidays are also included. Regular faculty meetings, including the principal and exam controller, ensure smooth planning for internships, CCE submissions, and departmental activities. The academic calendar also outlines major events like Annual Day, Sports Day, Youth Festival, and departmental activities. A general timetable is prepared for all programs, specifying class schedules and room allotments. Teachers maintain a teaching diary, signed by the Head of Department and Principal for verification at the end of

the session. Timetables, accessible on the college website, include day-wise, period-wise details and are shared with students and faculty through notice boards, WhatsApp groups, or the website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

57

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

47

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1117

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

34

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has integrated Information Technology (IT) into its examination procedures to streamline registration, admit card generation, and result preparation. Each Head of Department (HOD) submits a panel of examiners, who are appointed as paper setters after approval from the examination committee. After exams, evaluation is carried out by the same examiner, with marks for practicals, CCE, internships, and dissertations submitted to the IT Cell for processing. The IT

Cell generates tabulation sheets and mark sheets, which are signed by the registrar and displayed on the college website. The college employs both non-traditional and traditional methods for CCE evaluations, with exams organized as per a pre-decided schedule. CCTV cameras are installed for surveillance across the campus. The examination cell provides secure facilities for printing question papers, seating plans, admit cards, and result preparation. During the COVID-19 pandemic, open book exams were conducted, with question papers uploaded online and shared through WhatsApp groups. Following the NEP 2020, the college adopted the CBCS system, offering credit-based courses and skill development through online or offline certificate programs. Students must maintain 75% attendance to be eligible for exams. Results and circulars are shared via the website and WhatsApp groups, and student grievances related to exams are promptly addressed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/2.5.3_IT_integration_and_reforms_in_examination_procedures_and_processes.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are clearly defined and communicated to students, with details available on the college website. An orientation program at the start of the session helps students familiarize themselves with these outcomes and available development opportunities. The college focuses on the holistic development of students, emphasizing life skills, communication, and human values. Students are encouraged to engage in extracurricular activities such as NSS, NCC, sports, and cultural events. They must join one of the nine societies, including Current Affairs, Cultural, Debate, and Sports, which organize activities to raise awareness about daily life issues. Active participation in class activities like webinars, seminars, quizzes, and group discussions is also encouraged. Departments specify their programs and align their curriculum with the college's mission to ensure it supports the

achievement of POs, PSOs, and COs. Continuous evaluation through various methods like assignments, presentations, reports, and quizzes helps assess student progress. Feedback is collected regularly to improve teaching and learning. To motivate students, medals and awards are given for academic excellence, with gold medals awarded to those with the highest marks. Students are further encouraged through other incentives for outstanding performance.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.srisatyaiaiedubpl.org/iqac/iqac%20program%20outcomes%202023-24.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the start of each session, every department outlines its programs and reviews the alignment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). The curriculum is developed to ensure strong alignment with the college's mission and vision.

Department Heads (HODs) collaborate with faculty to assess whether the specified outcomes have been achieved, addressing any shortcomings and taking corrective actions. POs, PSOs, and COs are regularly evaluated and communicated to students. Continuous Comprehensive Evaluation (CCE) is conducted through various assessments such as assignments, class tests, model making, poster presentations, field reports, industrial reports, PowerPoint presentations, group discussions, and e-chart creation. These activities support students in achieving the desired outcomes. Student feedback is collected regularly, and suggestions for improvement are actively sought. Medals are awarded based on academic performance, with gold medals given to top achievers. Other awards and incentives are also provided to motivate students to excel and achieve high marks, fostering a culture of academic excellence and continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/PDFs/Criteria%202/2.6.1.%20Attainment%20of%20POs%20and%20COs.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

186

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.srisatyasaiedubpl.org/Autonomous/Autonomous%20Progress%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.srisatyasaiedubpl.org/igac/student%20survey-response%20analysis%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Sri Sathya Sai College for Women emphasizes academic excellence through a robust research framework that ensures ethical, quality-driven, and impactful outcomes. The college has

established clear policies on research promotion, ethics, and plagiarism, with dedicated research centers in Political Science, Chemistry and Hindi. Faculty are encouraged to publish articles, patents, books, and chapters, and organize seminars and workshops. The infrastructure includes advanced laboratories, a well-equipped auditorium, Wi-Fi-enabled departments, and an IT cell supporting student projects.

The college has conducted many activities, including Educational visits, Guest lectures, and workshops. The institute also publishes the peer-reviewed biannual journal HIGHBROW. Collaboration with industries and research institutions is facilitated through eight MoUs, promoting student training and research.

The college has 22 registered research scholars, 14 Ph.D.s awarded, and 13 research guides across various disciplines. It organizes over 100 academic events and provides access to an extensive library with INFLIBNET facilities. Minor research projects and two patents in Computer Science further contribute to its research legacy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Research%20Promotion%20Policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

01

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Entrepreneurship Development Cell uses a variety of activities to encourage aspiring entrepreneurs to talk about and develop their own business ideas. The cell invites renowned

motivational speakers and entrepreneurs to engage with our young students. The organization gives mentorship help so they may bring their innovative ideas to market. Funding for small-scale research initiatives is encouraged. Through funding from various sources like DST research infrastructure has been established. The Institute has established a central research lab in addition to other research labs in the corresponding departments. Everyone can use the lab's numerous tools which include millipore, HPLC, microwaves, and other equipments to research and grow via publishing research articles.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Flagship%20Programmes/saksham.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	https://www.srisatyasaiedubpl.org/NAAC/3.4.2 PHDs registered per teacher.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/PDFs/Criteria%203/3.4..4.1_books_and_chapters.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

24,100

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Engaging in extension activities allows students to positively impact society by addressing community needs and promoting social welfare. Through initiatives like NSS, NCC, Youth Red Cross, and departmental programs, students have worked in areas like Godgram, Chota Kheda, and nearby slums, focusing on education, health, and social awareness. Key activities include environmental protection, health and hygiene camps, visits to old age homes and disability centers, gender sensitization, eco-friendly initiatives, women empowerment, blood donation drives, and support for sustainable farming practices.

These activities instill a sense of responsibility, environmental consciousness, and civic pride among students. Participation in cleanliness campaigns and tree planting fosters a connection with nature, while health check-ups and blood donations contribute to community well-being. Advocacy for traffic rule adherence and active participation in the Swachh Bharat Abhiyan encourages responsible citizenship.

The impact of these activities is profound, with students gaining a deeper understanding of societal issues, such as gender equality, human rights, and voter engagement. Street plays, short films, and workshops effectively communicate key social messages. Extension programs also foster empathy by engaging with elder citizens and differently-abled children, promoting emotional well-being. The NSS team's recognition in competitions highlights the success of these outreach efforts, helping students develop essential life skills while making a positive contribution to society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/3.6.1_extension_activities_in_the_neighbourhood_community.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17	
File Description	Documents
Reports of the events organized	View File
Any additional information	View File
3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year	
17	
File Description	Documents
Reports of the events	View File
Any additional information	View File
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
4	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
4	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is dedicated to providing optimal utilization and availability of physical infrastructure, aligning with its vision of empowering women through value-based education to actively contribute to nation-building. The college offers a wide range of sports facilities, including three large multipurpose outdoor playgrounds for athletics, cricket, football, hockey, volleyball, basketball, khokho, badminton, as well as indoor facilities for table tennis, carom, chess, yoga, martial arts, and a gymnasium. The infrastructure is used for regular sports activities, intra-collegiate competitions, and NCC events, in accordance with the Department of Higher Education, the Government of M.P., and the Affiliating University.

The infrastructure is regularly assessed and updated based on feedback from institutional heads, faculty, and students. This includes the addition or improvement of classrooms, labs, and computer facilities to meet academic and extracurricular needs. The college has 41 classrooms, including 9 with LCD facilities, and offers extensive IT resources, including 180+ computers, an e-content development room, and Wi-Fi-enabled facilities across the campus. The library, covering 10,000 sq. ft., offers 35,488 books and 6000+ e-journals, with modern amenities for student and staff use.

Additional facilities include music rooms for vocal and instrumental courses, as well as extracurricular spaces for seminars, workshops, and other events, ensuring optimal use of resources throughout the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://srisatyasaiedubpl.org/Gallery/infrastructure.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers comprehensive facilities for cultural activities, sports, and yoga. The Music Department is equipped with two well-furnished rooms containing instruments such as harmonium, tabla, dhapli, tanpura, and manjeera. For sports, the college has three large multipurpose outdoor playgrounds for athletics, cricket, football, hockey, volleyball, basketball, kho-kho, and badminton. Indoor games like table tennis, carom, and chess are also available, along with a gymnasium. Sports activities are organized in line with the timetable of the Department of Higher Education and the Government of M.P. The college hosts intra-collegiate competitions on its grounds.

A Yoga center in the Bhajan Hall, supervised by Dr. Sarita Kushwah, offers yoga sessions for students and staff. The college also features a well-equipped assembly hall, seminar hall, and open stage for cultural events. The air-conditioned seminar hall, with a seating capacity of 100, is used for conferences, seminars, guest lectures, and other activities. For larger gatherings, the college has a spacious hall that accommodates over 250 people, ideal for annual functions and cultural programs. The college encourages student participation in music, dance, and fine arts, providing instruments like tabla, guitar, drum sets, and synthesizers for inter-collegiate events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Gallery/co-curricular_activities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

228900

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sri Sathya Sai College for Women has been fully automated since 2004 using the ILMS software, Softake Gladulas (Personalized) Version 3.0. This software automates various library activities such as data entry, issue and return of books, renewals, and member logins. It is designed to manage the entire library management process, capturing all activities related to the library, including stocks like books, periodicals, and back volumes. The issue and return process is fully automated, with manual cards maintained as supporting documents for students and faculty. Additionally, alumni data is stored within the system. The software generates various reports useful for committees and inspections. Regular updates are provided through an Annual Maintenance Contract (AMC). Softake Gladulas streamlines library functions such as acquisition, cataloguing, and circulation, making library tasks more efficient and organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/4.2.1_library_details.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

128386

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

135

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a robust ICT policy, updated based on the allocated budget, and is supported by a dedicated ICT cell. The institution is well-equipped with over 180 computers, networking equipment, and associated peripherals to support ICT needs across the campus. It has separate computer labs for UG and PG students, along with a computer literacy lab featuring an LCD projector, smart board, and internet access. All departments, including the library, B.Ed., Law, and offices, are provided with adequate computing and printing facilities.

The college benefits from 1 Gbps broadband internet connectivity, upgraded from a 16 Mbps leased line during the pandemic to facilitate online classes. Wi-Fi coverage is available campus-wide with 8 Wi-Fi devices, and necessary network cables and equipment have been installed in the main building. Departments with desktop facilities are equipped with cameras and speakers/microphones. The institution also maintains an active firewall license for internet access control, and all systems accessing the internet have licensed antivirus software.

Key IT facilities include computer systems, lecture capturing systems, smart boards, projectors, visualizers, video conferencing systems, photocopiers, high-speed laser and color printers, document scanners, CCTV surveillance, firewalls, webcams, handycams, an optical fiber network, LED TVs, amplifiers, biometrics, and antivirus protection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/4.3.1 IT and internet facilities.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
457	135

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**A. 750 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**B. Any three of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyaiaiedubpl.org/Resources/e_resources.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****622768**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a well-defined mechanism for managing its infrastructure and facilities. A committee, appointed by the Principal at the beginning of each session, oversees all civil and electrical maintenance work. The Purchase and Finance Committees handle maintenance-related purchases. Purchases follow the "Madhya Pradesh Bhandar Kray Niyam," with quotations requested based on requirements. The Purchase Committee reviews all quotations, approves the lowest rates, and maintains a comparative chart. Purchased items are recorded in a stock register, and payments are made after the relevant department verifies satisfaction. Payments are processed online or by account payee cheque, with TDS deductions as per government rules.

The college undergoes internal audits by a Chartered Accountant and external audits by the Local Fund, M.P. Government. The Head of the Computer Department manages the IT infrastructure, including computers, smartboards, printers, scanners, CCTV surveillance, firewall protection, and more. The Sports Officer is responsible for maintaining sports equipment, while a Library Committee oversees library operations, including the purchase and maintenance of library resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyaiaiedubpl.org/Standards,%20Policies%20&%20Procedures/Procedure%20and%20policies%20for%20maintaining%20and%20utilizing%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

178

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisatyasaiedubpl.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

311

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

46

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

06

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Barkatullah University-affiliated colleges have not held Student Council elections in recent years, leaving them without an active council. To support student development, the college has formed nine societies that students join upon admission. These societies, including the Literary, Discipline, Cultural,

Current Affairs, Debate, Environment, Dramatics, Philanthropic, and Sports Societies, offer students a platform to showcase their talents and grow academically and personally.

Cultural and Dramatics Societies organize events like the annual function, Garbha dance, skits, and painting competitions. The Current Affairs and Debate Societies host quizzes, group discussions, and extempore events. The Environment Society focuses on sustainability, promoting tree planting and organizing eco-friendly workshops. The Philanthropic Society fosters empathy through initiatives like distributing clothes to employees. The Sports Society organizes an annual sports meet, while the Literary Society celebrates poets' birthdays with recitations, essays, and poster competitions.

The college also emphasizes student involvement in academics through their participation in the Board of Studies, departmental newsletters, and the annual college magazine, "Divya." Students contribute to newsletters and the Microbiology Society, "Microilluminati." They also have a say in hostel mess and canteen management and help allocate funds for cultural events, fostering leadership and responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/5.3.2_student_council_and_representation_of_students.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

18

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Srijan Alumni Association of Sri Satya Sai Mahila Mahavidyalaya organized several enriching programs in 2024. In January, they participated in the two-day seminar 'Parampara Mein Sadhu-Sanyasi' hosted by the Madhya Pradesh Lok Kala Evam Boli Vikas Academy. Mrs. Neelima Gurjar facilitated the program's coordination between the academy and the college, with Dr. Megha Singh, Dr. Anuradha Singh, and 40 students attending. Students submitted research articles based on the seminar, earning certificates from the academy. Additionally, a cultural tour to Lokrang at Ravindra Bhawan was arranged for the students.

On February 24, 2024, Srijan organized 'Yuva Samvad,' a career guidance program aimed at helping students with future career prospects. Chief speaker Lakshmisharan Mishra shared valuable insights on clearing civil service exams, while Srijan Sanstha President Mrs. Pooja Saxena motivated students with her experiences. The program saw widespread participation.

In collaboration with Dharohar Sanstha, Srijan also hosted 'Various Dimensions of Culture' at Babulal Gaur Mahavidyalaya, BHEL Bhopal, on March 19, 2024. Students showcased their artistic talent through wall paintings. Dr. Rupa Guha Nandi and Dr. Renu Srivastava represented the Alumni Association at the event.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/ALUMNI.php

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is guided by effective leadership aimed at empowering students, particularly women, through education that fosters self-worth and provides access to opportunities. By integrating spirituality, the institution enhances students' integrity, empathy, and responsibility. The governance structure is supported by well-defined policies, attendance registers, and a collaborative approach involving the Principal, Heads of Departments, faculty, and student representatives, ensuring the institution's progress. Students actively participate in all committees, with representation in events like YuvaUtsav and Bhasha Utsav.

The college envisions the empowerment of women through value-based education, enabling them to contribute to nation-building and social reconstruction. This is supported by initiatives such as seminars, workshops, field visits, and health check-ups. The institution also engages in community service, including teaching slum children during holidays. The college follows a decentralized and participative management system, with faculty and students playing a role in academic and administrative decisions. Syllabus revisions and new programs are carried out through collaborative efforts. The Principal oversees academic activities, ensuring the regular checking of teaching diaries and attendance. Overall, the institution emphasizes discipline, love, service, and spiritual growth, in line with its mission of holistic student development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/6.1.1_governance_of_the_institution.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership in the women's college is reflected in decentralization and participative management, involving

multiple stakeholders in decision-making processes. The governance structure includes the Board of Trustees, Advisory Committee, Governing Council, Academic Council, College Council, Heads of Departments, IQAC Coordinator, and students. These bodies ensure collective participation in administration. Since attaining autonomous status in 2018-19, the institution has decentralized policy and decision-making, with faculty representation on both the College Governing Body and the Autonomous Governing Body.

The college employs well-trained personnel who effectively plan, monitor, and execute various tasks, including organizing National Seminars and workshops. Teachers actively participate in the Board of Studies, contributing to syllabus changes and exam reforms. Students are members of nine committees that oversee cultural, educational, and social activities, with guidance from faculty in charge of these committees.

Additionally, students and teachers collaborate on committees focused on hostel management, the Amalgamated Fund, feedback analysis, and college facilities. At the start of each academic session, the College Council meets to allocate portfolios to faculty members, ensuring the smooth planning and execution of activities across departments. This collaborative approach ensures that all stakeholders contribute to the college's growth and success.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/NAAC/6.2.1_institutional_strategic_perspective_p lan.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college attained autonomous status in 2018-19 and follows the Barkatullah University syllabus, adhering to the guidelines

set by the University Grants Commission. Since 2021-22, the college has implemented the National Education Policy (NEP), introducing elective, vocational, and certificate courses alongside traditional major and minor papers. The teaching process blends traditional methods with modern tools like smartboards, online materials, and Inflibnet, enhancing the learning experience. The college organizes various academic activities through societies and cells, including lectures, workshops, and seminars. The Research Development Cell encourages faculty to attend conferences, present papers, write books, and guide student research. The college also publishes a journal that invites contributions from both faculty and students. The Governing Body, comprising 16 members, oversees the college, with the Principal being the overall in charge. The college's administration operates under the IQAC, which includes an Autonomous Cell, an Academic Council, and nine non-statutory committees like NCC, NSS, Anti-Ragging, and Placement Cells. The administrative body manages various committees related to finance, admissions, scholarships, and maintenance. The college emphasizes decentralization, delegation of authority, and participative governance to ensure efficient functioning in all academic, administrative, and extracurricular domains.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Strategic%20Planning%20&%20Deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college's Governing Body comprises 16 members: 7 from the Trust, 1 from the University, 1 from Higher Education, 1 donor, 1 from BHEL, and 5 from the institution. The Principal, who reports to the Governing Body, oversees the entire college and its operations. Under the Principal, the IQAC manages various committees and cells, including NCC, NSS, Research, Anti-Ragging, Green Audit, Sexual Harassment, Grievance Redressal, Placement (Vivekananda), and Legal Aid. The IQAC also oversees

the Alumnae Association. The college's administrative structure includes committees for Finance, Admission, Purchase, Building, Maintenance, Hostel, Scholarships, and Canteen. The office staff consists of a Head Clerk, Junior Clerks, and Class IV employees, while the accounts section is managed by the Head Accountant, Accountant, Cashier, and Assistants. Appointments are made following university ordinances (Madhya Pradesh Vishwavidyalaya Adhiniyam 1973, statute 28), with guest faculty hired as per the College Governing Body's terms. The IQAC, established in 2004, oversees the Autonomous Cell, an Academic Council, and 9 non-statutory committees. It ensures the effective management of teaching departments, non-teaching staff, and the library, supporting the college's academic and administrative functions.

File Description	Documents
Paste link to Organogram on the institution webpage	https://srisatyasaiedubpl.org/Institute/Organogram.jpg
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/institute_policies.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution offers comprehensive welfare measures and career development programs for both teaching and non-teaching staff. Regular training, orientation, and workshops are organized to enhance skill development and familiarize staff with new procedures. Welfare measures include gratuity, pension, leave benefits (casual, medical, earned, maternity), and timely salary disbursement. Teaching staff are granted duty leave for academic programs, and they enjoy free participation in seminars and conferences. The college also provides INFLIBNET and Wi-Fi facilities, along with support services such as free parking. Both teaching and non-teaching staff benefit from the ESI facility and prompt provident fund loan facilitation. Special initiatives for non-teaching staff include computer basics courses, renovated hostel quarters, and festival gifts. Additionally, the college staff council contributes financially to the welfare of non-teaching and class IV staff. To foster holistic education, the college emphasizes the professional development of faculty through Faculty Development Programs (FDPs), Induction Programs, and technology-based training. Faculty members actively participate in online FDPs and other interactive programs to adopt innovative teaching methods. The integration of Information, Communication, and Technology (ICT) has enhanced the teaching-learning process. These efforts support the overall educational environment, under the guidance of the principal, ensuring effective administration and academic progress.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/Institute/staff_welfare.php

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

26

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution ensures financial transparency and accuracy through a continuous internal audit process, where financial transactions are initially scrutinized by the officer in charge and then verified by the Finance Controller, Deputy Finance

Controller, and Principal. The Director and Section Officer (Accounts) closely monitor income and expenditure, and a Purchase Committee follows government guidelines for purchases. The institution conducts regular external audits, including a statutory audit by a Chartered Accountant every year and a Local Fund audit as per government regulations. The audit assesses the financial statements for material misstatements, verifying the accounting principles and estimates used by management. Any audit objections are addressed promptly by the Principal, with the concerned authorities, such as the Chartered Accountant and the Department of Higher Education, providing resolutions within 24 hours. If an objection remains unresolved, a final report is prepared, and further queries are communicated to the Principal for resolution, ensuring financial discipline and transparency. The institution fosters academic and administrative growth for both faculty and staff through continuous development programs. The management prioritizes employee welfare, which has led to a motivated and engaged workforce, increased productivity, and higher retention rates. Employee-friendly policies have created a healthy, loyal, and satisfied workforce, contributing to the overall success of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/iqac/financial_audit.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has a well-defined financial policy to optimize fund utilization. The annual budget is prepared by the finance committee, taking into account the college's needs and development goals. The UGC Committee proposes and allocates funds under various heads, and upon approval, disburses the funds while maintaining records. The finance committee ensures transparent utilization of these funds as per government rules. The college follows a systematic procedure for purchases, where departmental proposals are invited, tenders are opened, and the best bid is selected. Expense records are maintained by the respective committees. The college fully utilizes government and non-government grants in the best interests of its stakeholders. It also welcomes donations, prizes, and endowments from staff, alumnae, and guardians. Resource mobilization strategies, including fundraising through alumnae and other stakeholders, are discussed in staff and finance committee meetings and approved by the governing body. The college also explores revenue-generation opportunities, such as using the computer laboratory, seminar halls, and library for multiple purposes. Additionally, well-equipped laboratories are used for internships by students from other colleges, contributing to the college's funds. Overall, the college ensures the optimal utilization of available financial resources for its growth and development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Institute/institute_policies.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has significantly contributed to the institutionalization of quality assurance strategies, leading to continuous improvements since the last NAAC accreditation.

Practice I - Improvement in Teaching and Learning Methods: IQAC has enhanced the teaching-learning process by integrating ICT and expanding library resources. Regular meetings are held to collect and analyze feedback from stakeholders for qualitative improvement. The focus is on student-centric learning, including experiential and participative learning, problem-solving, group projects, workshops, and hands-on training. Interactive methods, such as role plays and presentations, encourage student communication and critical thinking. Students are also involved in event organization, fostering leadership and teamwork. Guest lectures, workshops, and field visits provide additional learning opportunities, promoting self-study and creativity. Departments utilize ICT tools and online platforms like Google Meet, Zoom, and Google Classroom for lesson delivery, evaluations, and communication. Audio-visual aids and interactive tools like mind maps are used to enhance teaching.

Practice II - Internal and External Academic Audit: Under IQAC guidance, an academic audit committee promotes innovation and assesses academic work across departments. The audit encourages self-evaluation, monitors teaching methods, and facilitates collaboration with reputed institutions through MOUs.

Other Initiatives: IQAC also promotes sustainability with eco-friendly initiatives like rainwater harvesting pathways, solar panels, LED lighting, and tree plantation programs. The Computer Department manages e-waste disposal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyasaiedubpl.org/NAAC/6.5.1_internal_quality_assurance_cell_contribution.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution regularly reviews its teaching-learning processes, structures, and learning outcomes through the IQAC, in line with established norms. The IQAC plays a pivotal role in fostering greater participation and mutual understanding in the teaching-learning process. This is achieved through regular

student feedback, which is collected via feedback forms from various departments, ensuring a coordinated approach to quality assurance. The IQAC focuses on integrating teaching, technology, infrastructure, and support services to enhance the teaching and learning experience. At the start of each academic year, IQAC organizes an orientation on teaching-learning pedagogies. Additionally, the Autonomous Cell conducts a weekly Faculty Development Program (FDP) to enhance faculty members' understanding of effective teaching methods. IQAC also promotes various activities to boost the institution's overall efficiency, including seminars, presentations, lectures, and MOUs with organizations like Kabbadiwala and Vindhya Herbals, along with green audits and regular meetings of the BOS & IQAC. IQAC further conducts internal academic audits to assess departmental performance, student feedback, and the maintenance of records. Feedback from students is regularly reviewed, and necessary inputs are provided to departments. The IQAC has submitted AQARs to NAAC and continuously monitors the implementation of initiatives. Notably, the institution adopted the National Education Policy (NEP) 2020, which was introduced in the academic session of 2021-22 for first-year undergraduate students. This transition was supported by comprehensive training, syllabi preparation, and the creation of e-content to facilitate the shift to a new education system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisatyaiaiedubpl.org/iqac/iqac.php#minutes2022-23

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisatyasaiedubpl.org/Autonomous/Autonomous%20Progress%20Report%202023-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has proactively undertaken a series of measures to promote gender equity and sensitization across various aspects of campus life. These initiatives span curricular and cocurricular activities, safety measures, and support systems for the well-being of women on campus.

Gender Sensitization Policy: The college has a well-defined gender sensitization policy emphasizing respect, inclusivity, and awareness regarding gender-related issues. Regular programs and events organized by dedicated committees ensure that students are consistently informed about their rights and responsibilities in creating a gender-sensitive environment.

SAFETY Measure: To prioritize the safety and security of all individuals on campus, CCTV cameras are strategically installed and monitored closely.

Self-Defense & Fitness: To promote physical well-being, strength, and stamina among female students, self-defence training programs, yoga, martial arts, and sports are regular features of our curriculum. These initiatives empower students with the skills and confidence to navigate various situations.

SEXUAL HARASSMENT COMMITTEE: The committee organizes seminars and lectures on women's rights, women empowerment, gender equity, sexual harassment, the POCSO Act, etc.

Legal Aid Cell and Student Counseling Centre: The institution actively contributes to legal awareness through a legal aid clinic, offering free assistance to socially and economically backward students.

In conclusion, the institution's multifaceted approach to gender equity and sensitization reflects a comprehensive commitment to creating a safe, inclusive, and empowering environment for all students

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisatyasaiedubpl.org/Standards,%20Policies%20&%20Procedures/Gender%20Sensitization%20and%20Equity%20Policy.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management of Various kinds of Waste:

I) Solid Waste Management:

Color-coded waste bins have been placed at different locations on the campus for segregation of waste at source. Biodegradable wastes are used to make manure in the compost pit within the institution. Cartons of tetra pack waste are disposed of in a bin kept by 'The Kabadiwala' which is collected by them and then further recycled.

Single-use plastic is banned on campus.

II) Liquid Waste Management:

Liquid waste generated in the institute includes sewage, laboratory, Hostel, and Canteen effluent. The use of micropipettes and microscale techniques ensures minimal use of chemicals. Laboratory water from distillation units and RO are reused for nonpotable purposes - washing and gardening purposes

Biomedical Waste Management

Biomedical wastes are segregated in specified bags and are treated within 48 hrs. Autoclaving is done to decontaminate waste by destroying pathogens, is buried in a pit that is 2 meters deep and then covered with soil & lime.

E-waste Management

E-waste generated on the campus is disposed of in a bin. All Electronic waste is sent to an approved agency. Institute has signed an MoU "Kabadiwala" for further disposal.

Hazardous chemical and radioactive waste management

Green Chemistry principles are followed by the department of chemistry where the use of chemicals is minimized which ensures minimum generation of waste.

No radioactive waste is produced in any lab.

The institution is dedicated to sustainable waste management practices. The systematic approach involves segregation, awareness campaigns, collaborations, recycling initiatives.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
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File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus 	A. Any 4 or all of the above
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recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute fosters an inclusive environment through the teachings of Bhagwan Sri Sathya Sai Baba and a range of initiatives promoting equal opportunities for students from diverse cultural, regional, linguistic, and socio-economic backgrounds.

Wearing uniforms symbolizes unity and equality, while students actively participate in year-round activities without discrimination.

The college prioritizes the upliftment of socially disadvantaged, marginalized, and underprivileged students by facilitating access to government scholarships and necessary support services.

To promote national integration, the institution celebrates events like Republic Day, Independence Day, Gandhi Jayanti, and Youth Day, fostering patriotism and unity in diversity.

Interfaith dialogue is encouraged through Sarva Dharma Prayer, daily assemblies, and weekly spiritual lectures that instill values of empathy and respect for all religions.

Language inclusivity is promoted through celebrations like Hindi Diwas and Matribhasha Diwas, emphasizing bilingual communication.

Socio-economic diversity is addressed through visits to old age homes and the adopted village Tola Chhota Kheda, raising awareness on health, hygiene, and digital literacy. Regional and cultural harmony is nurtured through events like Traditional Day and participation in Youth Festivals. The inclusive curriculum and activities like NSS, NCC, and inter-collegiate fests encourage holistic development, creating a harmonious, value-driven environment for all students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Celebrations of National Festivals such as Independence Day and Republic Day inspire patriotism through NCC parades, flag hoisting, and addresses on constitutional principles.

Curriculum Integration includes a compulsory "Moral Values & Language" paper at the UG level, embedding moral and civic education. The college commemorates occasions like Gandhi Jayanti and Constitution Day to emphasize moral values and awareness of constitutional principles.

Awareness of Fundamental Duties is fostered through events like National Science Day and Ramanujan's birth anniversary celebrations. Environmental initiatives aligned with government schemes, including Swachh Bharat Abhiyan, tree plantation drives, and wildlife conservation efforts, underline environmental responsibility.

The institution promotes Legal Education and Human Rights via expert sessions on rights and duties, seminars on women's rights, and workshops on social issues and voter awareness campaigns, recognized by the Association of Democratic Reforms, deepens democratic engagement.

Through Community Engagement in literacy and health camps and Heritage Education via visits to historical sites, the college aligns with NEP-2020's emphasis on holistic development, shaping responsible and socially conscious citizens.

The sensitization of students and employees to constitutional obligations contributes significantly to the development of responsible citizens who comprehend their rights, duties, and the values underpinning a democratic society. Through these initiatives, Sri Sathya Sai College For Women continues to play a pivotal role in shaping socially aware and responsible citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="92 689 531 757">File Description</th> <th data-bbox="539 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 757 531 857">Code of Ethics - policy document</td> <td data-bbox="539 757 1394 857" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 857 531 1149">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims</td> <td data-bbox="539 857 1394 1149" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1149 531 1216">Any other relevant information</td> <td data-bbox="539 1149 1394 1216" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of Ethics - policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File	Any other relevant information	View File	
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Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>These celebrations pay tribute to the sacrifices of great leaders and freedom fighters who laid down their lives for the country's foundation. Observing these occasions fosters community unity and empowers individuals to uphold their roles and responsibilities toward national integrity and development. Similarly, international days are significant in educating the public about global issues, mobilizing resources, and celebrating human achievements.</p> <p>To instill national pride and awareness of India's rich cultural heritage, Sri Sathya Sai College for Women actively celebrates national and international commemorative days, fostering harmony and a vibrant work environment.</p> <p>In the academic session 2023-2024, the college celebrated national days such as Independence Day, Republic Day, Gandhi Jayanti, NSS Day, Ekta Diwas, Constitution Day, Hindi Diwas,</p>									

Yuva Diwas, yoga day, Human Rights Day, entrepreneurship day, Teachers' Day, science day, and Makar Sankranti. college also observed international days including World Environment Day, Ozone Conservation Day, Yoga Day, World Nature Conservation Day, World Food Day, and Aids Day, promoting global awareness and sustainability among its stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice I: Education in Human Values & Spirituality

Objectives: Inspired by Bhagwan Sri Sathya Sai Baba's quote, "The cultivation of human values alone is true education," this program aims to nurture students' physical, mental, emotional, and spiritual growth, promoting human values, good manners, and moral decision-making.

Context: Students practice five core human values—Love, Truth, Righteousness, Peace, Non-Violence—through prayer, meditation, devotional music, and inspirational talks.

Practice: The morning assembly includes flag hoisting, prayers, and a thought for the day. Spiritual classes, bhajans, and a residential camp focused on Indian culture and Bhagwan Sri Sathya Sai Baba's teachings further enhance students' spiritual growth.

Evidence of Success: The program has led to improved academic performance, increased empathy, and better career placements. Alumni report positive personal and professional growth, while students actively engage in community service.

Challenges: Challenges include curricular constraints, diverse backgrounds, limited resources, and societal pressures for academic success.

Best Practice II: Enhancing Women’s Employability

Objectives: To improve women’s access to secure livelihoods, economic self-reliance, self-confidence, and decision-making abilities.

Context: Women face gender inequality and safety concerns. Education and skill development help overcome these challenges.

Practice: The college offers health, gender equity, and women’s rights programs, along with workshops, internships, and entrepreneurship training.

Evidence of Success: These initiatives have empowered women, enhancing their employability, personal growth, and self-reliance.

File Description	Documents
Best practices in the Institutional website	https://www.srisatyasaiedubpl.org/Institute/institutional_best_practices.php
Any other relevant information	https://www.youtube.com/watch?v=dCbdXcyb4ko

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Sri Sathya Sai College for Women, Bhopal, is an autonomous institution, accredited with an ‘A’ grade by NAAC. Founded by Bhagwan Sri Sathya Sai Baba, the college focuses on empowering women through value-based education, emphasizing Peace, Love, Righteousness, Truth, and Non-Violence. The college nurtures holistic development, addressing students' intellectual, emotional, social, and spiritual growth.

Mission and Vision: The mission centers on discipline, love, service, and spiritual practice (sadhana), offering a transformative educational experience. Its vision aims to

empower women through education, enabling their active role in nation-building and social reconstruction.

Educational Practices and Objectives: The curriculum integrates Human Values, with daily activities like Sarvadharm prayers, Ved Paath recitations, and spiritual lectures. Events such as Poornima Pooja and Laksharchan enhance cultural and ethical awareness.

Student Development Programs: The college offers skill development workshops, self-defense, fitness programs, and an Entrepreneurship Cell. Students engage in community service through Narayan Seva and village adoption programs. The Legal Aid Cell and Counseling Centre provide support.

Spiritual and Cultural Integration: Residential camps, expert lectures, and mindfulness practices foster resilience. Visits to Puttaparthi inspire selfless service and love.

Impact: The college shapes students into ethical leaders, with alumni reflecting on its positive influence on their personal and professional growth. Guided by its mission, the college empowers women to excel as leaders and changemakers.

File Description	Documents
Appropriate link in the institutional website	https://www.srisatyasaiedubpl.org/Institute/Institutional%20Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plans for next academic year

- Strategic and perspective development plan and policies.
- Latest books, journals and Automation of the library.
- Functional MOUs and collaborations with reputed organizations.
- Transport and crèche facility.
- Establishment of Research & Development cell and innovation and incubation council.
- Strengthening the green campus initiatives through SDGs
- Formalized career guidance & placement cell.
- Development of comprehensive students' support services.
- Welfare schemes for teaching and non-teaching staff.

